



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting February 13, 2025 9:00 AM to 11:00 AM Zoom Meeting Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on February 12, 2025. Trina Frazier will respond with further instructions.

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| I. Call to Order | T. Frazier |
| The meeting was called to order at 9:02 am. | |
| II. Introductions | T. Frazier |
| III. *Adoption of Agenda
<i>J. Moore/ E. Pasillas</i> | T. Frazier |
| IV. Community Input
<i>No Community Input.</i> | |
| V. *Minutes from January 21, 2025
<i>E. Pasillas / J. Moore</i> | T. Frazier |
| VI. Standing Committee Reports
A. Executive Committee
B. SGC Committee | T. Frazier |
| VII. Information and Reports | T. Frazier |
| A. Administrator's Report – Highlights of Current Information | |
| 1. Fiscal Update | |
| Trina Frazier, the SELPA Administrator, announced that the proposed Cost-of-Living Adjustment (COLA) rate is set at 2.43% for 2024-25. This figure encompasses the AB 602 funding formula along with other special education funding. A one-time allocation of \$2 million has been proposed for developing the state standard IEP template, which will be accessible in the eight most common languages. Additionally, \$40 million has been proposed to cover essential expenses, including the purchase of screening materials and training for administering literacy screenings. The Trailer Bill Language Proposals were signed on February 1, 2025, with no significant changes affecting Special Education. | |
| The proposed Discretionary Block Grant is a one-time allocation of \$1.8 billion designated for Local Education Agencies (LEAs) to address increasing costs related to student support and professional development. If distributed evenly according to the 2024-25 statewide Average Daily Attendance (ADA), each ADA would receive approximately \$325. Although the grant is discretionary, the Governor suggests | |

**indicates handout*

specific applications, including professional development for teachers focused on the ELA/ELD Framework and Math Framework, strategies for teacher recruitment and retention, as well as career pathways and dual enrollment aligned with the Master Plan for Career Education.

2. **Legislative Update**

Trina reviewed deadlines approaching in the legislative calendar. February 16, 2025, marks the final day for introducing new bills. Trina updated the members about the introduction of bill AB 277, which relates to the certification of Autism behavioral technicians. The existing language, although somewhat unclear, indicates that Department of Developmental Services (DDS) must create a certification process for behavioral technicians, which includes qualified autism service providers. Additionally, this certification process will involve a criminal background check. Trina discussed with members about potential bills the SELPA are considering sponsorship for. One area that is being considered addresses staffing, suggests an extension for long-term substitute teachers to serve for 60 to 90 days. Additionally, we are considering the concern of infant services that aims to revise the funding formula. This would align Part C eligibility between Regional Center/DDS and LEAs and establish a timeline for initial eligibility to be set by a child's third birthday instead of within 60 days.

3. **First Student Update**

Trina informed members that three drivers are on leave of absence. Two of the routes are covered and one route is doubled up. Bids have been published for the new agreement and interest has been received.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris reviewed the handout titled "Class Loading 2024-2025" as of January 30, 2025. Chris reported the enrollment numbers are as follows: 403 students within the Extensive Support Needs (ESN) program, 93 students for the CIRCLE programs, 23 students for the PIP program, 35 students for DHH, and 77 students for TIES, totaling 631 students. The students who graduated and exited the program in December created classroom capacity, with nine new enrollments since that time.

2. **Referrals**

Chris reported that there is a total of 51 referrals with nine pending placements in a classroom.

3. ***Percentage of Students Served**

Chris examined the handout named "Students Served in County-Operated Programs by District of Residence" dated January 30, 2025. This spreadsheet illustrates the percentage each district contributes to the SELPA, utilizing the census data from October 2023, along with the enrollment percentages in county-operated programs. Although the census data for October 2024 has been released, the report will continue to use data from the previous year to maintain consistency throughout the academic year.

4. **Save-the-Date: Kids Day – May 9, 2025**

Kids Day will be held on May 9, 2025, at the Fresno Chaffee Zoo. Kids Day registration has been shared with districts classrooms that serve moderate to severe

needs students. Each classroom permits three adults for supervision who should be included in registration. Chris asked that teachers note if additional adults are needed to meet the needs of supervision.

VIII. LCAP

C. Troxell

Cathy Troxell recommended for districts with new writers the LCAP workshop series. Cathy notified members that any unspent funds from the learning recovery emergency grant block will be incorporated into the LCAP moving forward. For districts to utilize these funds for students with disabilities, they must conduct a needs assessment that targets the areas of English Language Arts (ELA), mathematics, and chronic absenteeism. It is recommended that districts collaborate with their legal team if they choose to allocate funds for services aimed at addressing learning loss needs stemming from the pandemic.

IX. *Funding Allocations for 2024-25 Quarter 2

E. Davidson

Eddie reviewed the handout titled “Funding Allocations for 2024-25 Quarter 2”. The award notice for the State Aid Base grant and ADA Grant has yet to be received.

X. *Transportation Billback Update for 2024-25 Quarter 2

E. Davidson

Eddie discussed the data on the handout titled “Transportation Billback Update for 2024-25 Quarter 2”. The cost per rider is \$8,080 with a total of \$21,000 in liquidation fees. Eddie reminded the members that the Extended School Year and the number of riders is expected to influence the cost per rider.

XI. *Private School Proportionate Share for 2024-25 Quarter 2

E. Davidson

Eddie reported to the members that the report has been revised with the pupil count. Eddie mentioned that utilizing these funds is always a challenge due to their limited nature. He is available to offer assistance in exploring ways to effectively allocate these funds.

XII. *Federal IDEA Expenditure Report 1 for the 2024-25 Grant Award

E. Davidson

Eddie examined the handout labeled “Federal IDEA Expenditure Report 1 for 2024-2025.” The report cannot be submitted to the CDE due to the absence of the GAN. In the meantime, there is a pending claim of \$11 million that will need to be submitted.

XIII. *Federal IDEA Expenditure Report 5 for the 2023-24 Grant Award

E. Davidson

The handout titled “Federal IDEA Expenditure Report 5 for the 2023-24 Grant Award” displays the expenditures and remaining balances. If LEAs are unable to utilize the funding, the SELPA can distribute the remaining balances. However, the funds designated for private schools cannot be reallocated.

XIV. Local Plan; Annual Budget & Service Plans for 2025-26, Information

E. Davidson

Eddie and Romy Chachere, SELPA director, are working on updates to the Local Plan annual budget and service plan for 2025-2026.

XV. Maintenance-of-Effort SEMAI for 2024-25, Due 3/15/25

Eddie reminded members to ensure they are all track for meeting Maintenance-of-Effort (MOE). The datasheet has been shared with districts’ fiscal teams to submit by March 15, 2025.

XVI. SEIS/CALPADS/Compliance Reporting

R. Chachere

A. SEIS/CALPADS

1. Monitoring Timelines

Romy reviewed the annual determination letter timeline compliance. Romy discussed how to find and generate reports of students meeting the required criteria on the annual determination letter. SEIS office hours will take place bi-weekly to assist in pinpointing the necessary corrections for these students. Starting in April, these office hours will transition to a weekly schedule as end of year reporting for CALPADS approaches. A CALPADS Network session will be held on April 8, 2025.

B. Monitor and Compliance Reporting

1. CIM Plans- Progress Reports

Romy provided a sample of the content from an Annual Determination Letter and clarified the structure and implementation of the Compliance Improvement Monitoring (CIM) three-year plan. Clovis Unified School District will be hosting a Monitoring and Compliance Roadshow on February 14, 2025. Romy has reports to review with small LEAs. California Department of Education will provide necessary corrective action for non-compliant areas in March.

2. Annual Determination Letters

The item was covered in section XVI.A.1.

3. Personnel Data Report

We are waiting for the Technical Assistance Guide for further information on the proposed changes for the Personal Data Report.

XVII. Professional Development

R. Chachere

A. 2024-2025 Workshops

Romy discussed upcoming professional development events. On February 27, 2025, Session 3 of the Mental Health Strategies Series will be held. On March 4, the workshop titled "All About Preschool: From Part C Transition to Kindergarten" will take place.

XVIII. *Community Advisory Committee

R. Chachere

The next CAC meeting will be held on February 18, 2025. The agenda link and registration details for the meeting can be found on the SELPA CAC webpage. The CAC will ask for parent and student representatives to participate in Legislative Day at the end of April to advocate for Bill initiatives.

XIX. Hot Topics & Lesson of the Month

T. Frazier

A. *List of Screening Instruments

R. Chachere

Romy distributed a handout that included a list of screeners, detailing the type of administration, cost estimates, and additional notes. She emphasized that districts serving students from kindergarten to second grade must have their LEA governing boards arrange for the screening contracts by June 30, 2025.

XX. Future Agenda Items/Updates

T. Frazier

None.

XXI. Next Operations Committee Meeting, March 13, 2025, at 9:00 AM via Zoom

T. Frazier

XXII. Adjournment

T. Frazier

The meeting was adjourned at 9:56 A.M.

J. Moore / E. Pasillas