



# FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

## Operations Committee Meeting

March 18, 2025

9:00 AM to 11:00 AM Zoom

Meeting Minutes

*PLEASE NOTE: For public access instructions and opportunities for public comments, please contact [tfrazier@fcoe.org](mailto:tfrazier@fcoe.org) or (559) 265-3049 5:00 p.m. on March 17, 2025. Trina Frazier will respond with further instructions.*

### I. Call to Order

T. Frazier

The meeting was called to order at 2:01 pm.

### II. Introductions

T. Frazier

### III. \*Adoption of Agenda

T. Frazier

*A.Evaristo/ B. Carmona*

### IV. Community Input

None.

### V. \*Minutes from February 13, 2025

T. Frazier

*A.Evaristo/ J. Pinto*

### VI. Standing Committee Reports

T. Frazier

A. Executive Committee

B. SGC Committee

### VII. Information and Reports

T. Frazier

#### A. Administrator's Report – Highlights of Current Information

##### 1. Fiscal Update

Trina Frazier, the SELPA Administrator, reminded members that we are waiting for more fiscal information after the May Revise. Trina addressed the Discretionary Block Grant to support the increasing costs related to student support and professional development. If the one-time grant of \$1.8 billion is allocated equally based on the 2024-2025 statewide Average Daily Attendance (ADA), it would amount to about \$325 per ADA. Although the grant is discretionary, the Governor suggests specific applications, including professional development for teachers focused on the ELA/ELD Framework and Math Framework, strategies for teacher recruitment and retention, as well as career pathways and dual enrollment aligned with the Master Plan for Career Education.

2. **Legislative Update**

Trina informed the members that legislators are limited to introducing a maximum of 35 bills during this cycle. She explained that some bills are still in the information-gathering phase and will later be classified as spot bills. One of these is, AB 560, authored by Dawn Addis, which currently has limited information available regarding its specific proposal but is related to Special Education. AB 1224, the Valencia Bill, which addresses teacher credentialing and substitute teacher service days. The current proposal aims to make the 60 cumulative days for substitute teachers a permanent standard.

3. **First Student Update**

Trina indicated that there are currently four First Student drivers on leave, which has led to longer and combined routes. The bid has been published and has received interest from vendors. We've received inquiries from potential bidders and have issued an addendum. A pre-bid conference is scheduled for June 13, 2025.

**B. FCSS Operated Program Updates**

C. Borges

1. **\*Class Loading**

Chris Broges, Special Education Executive Director, reviewed the handout titled "Class Loading 2024-2025" as of February 26, 2025. Chris reported the enrollment numbers are as follows: 405 students within the Extensive Support Needs (ESN) program, 90 students for the CIRCLE programs, 23 students for the PIP program, 35 students for DHH, and 79 students for TIES, totaling 632 students. Chris informed the members that the newly added elementary ESN classroom in Malaga can accommodate referral placements. However, this may require the district to handle transportation due to the classroom's proximity to their district.

2. **Referrals**

Chris informed the members that there are currently 56 referrals, with nine pending placements. She noted that as the academic year draws to a close and classes reach full capacity, this situation causes delays in placing referrals until the next academic year.

3. **\*Percentage of Students Served**

Chris examined the handout named "Students Served in County-Operated Programs by District of Residence" dated February 26, 2025. This spreadsheet illustrates the percentage each district contributes to the SELPA, utilizing the census data from October 2023, along with the enrollment percentages in county-operated programs. Although the census data for October 2024 has been released, the report will continue to use data from the previous year to maintain consistency throughout the academic year.

4. **\*Diploma Issuance for County-Operated Students**

Chris encouraged districts with an ATP student graduating to attend the ATP Graduation on May 22, 2025 at the C.P.D.E.S. Portuguese Hall of Fresno. Chris asked the districts to consider how they would like to issue certificates of completion for all ATP students in the upcoming academic year. Whether it will be printed by the district on their letterhead or continue to have county operated programs print their certificate of completion to reissue for their graduation.

5. **Save-the-Date: Kids Day – May 9, 2025**

Chris reminded members that Kids Day is May 9, 2025, at the Fresno Chaffee Zoo. Class registration for the event closes on April 11, 2025.

**VIII. LCAP**

C. Troxell

There are no updates for LCAP.

**IX. \*Status of Reimbursement Claims for 2023-24**

E. Davidson

Eddie Davidson, SELPA Fiscal Director, reviewed the legal cost claims for 2023-2024 that were reviewed and approved by the SELPA Executive Committee.

**X. \*SELPA Special Education P-1 Apportionment for 2024-25**

E. Davidson

Eddie reviewed the handout titled “Special Education P-1 Apportionment for 2024-25,” which outlines the recalculated allocation amounts from CDE for Special Education. The breakdown of fund disbursement offers useful insight for fiscal team members working on cash projections. Additionally, the handout included the calculation used to determine the funding distribution, and it included the amount that each LEA generated in Base Grant Funding

**XI.\*Grant Award Notices for IDEA for 2024-25**

E. Davidson

Eddie shared information about the IDEA Grant Award Notices for 2024–25, totaling \$18,374,906 for Resource 3310 and \$418,589 for Resource 3315. Districts without a privately placed school student will be required to submit the form titled “Proportionate Share Assurance – Individuals with Disabilities Education Act 611, Fiscal Year 2024–25, Resource Code 3310.” Additionally, and new this year, Districts without a privately played school preschool student will be required to submit a similar form, but for Resource Code 3315.

**XII. SEIS/CALPADS/Compliance Reporting**

R. Chachere

**A. SEIS/CALPADS**

**1. Monitoring Timelines**

Romy Chachere, the SELPA Director, reported that a significant majority of Local Education Agencies (LEAs) in the state were reported overdue on their timelines. She provided a step-by-step guide on how to identify these students to ensure their meetings were completed. The next timeline data pull is scheduled for August. The CALPADS Spring Roadshow will take place on May 8, 2025, offering both in-person and virtual attendance options. Topics will include IEP Implementation Data, preparation for End-of-Year CALPADS reporting, and timeline compliance for Prong II.

**B. Monitor and Compliance Reporting**

**1. CIM Plans- Progress Reports**

Romy reviewed the annual steps of the Compliance Improvement Monitoring (CIM) Plan for the new 2025–2028 cohort. In Year 1, districts will form a CIM team, conduct a data analysis, and develop an improvement plan. In Years 2 and 3, districts will implement the plan, submitting two progress reports each year. Romy also shared information about the California Special Education Technical Assistance Network (CALTAN) webpage and how to identify your LEA's monitoring status. LEAs in the Targeted Tier are grouped into three levels based on their needs and performance data. Romy covered upcoming dates Small LEAs only in Cycle B.

2. **IEP Implementation Data Collection**

The date range for IEP implementation is March 3, 2025 through April 20, 2025. The date collection period is May 1, 2025 through June 30, 2025. CDE will provide the access code for the IEP implementation website to SELPA level users and Romy will share the access code to the respective LEA representatives. The final due date to the SELPA is May 2, 2025, to allow for ample time to review before submission to CDE on June 30, 2025.

3. **Personnel Data Report**

The Personnel Data Report is due to the SELPA on May 9, 2025.

4. **Spring DRDP**

May 1, 2025, is the SELPA deadline for reviewing and making any necessary edits before the final submission to DR Access on July 1, 2025.

**C. SB 438 Individual Transition Plans**

Romy provided a handout with guidance on AB 438 which enhances transition planning for students with exceptional needs by requiring that Individualized Education Programs (IEPs) include measurable postsecondary goals and transition services by the time the student begins high school rather than at age 16 if the IEP team determines it to be appropriate. This law takes effect July 1, 2025, and aligns California with best practices from other states.

**XIII. Professional Development**

R. Chachere

**A. 2024-2025 Workshops**

Romy shared details about upcoming professional development events. The High-Quality IEPs initiative will offer a 4-part "Training of Trainers" series, and Romy encourages districts and their team members to take advantage of this free opportunity. A highlighted workshop, part of the "CAPTAIN Network Series: Reinforcement," is scheduled for March 19, 2025. Additionally, "Nonviolent Crisis Intervention (NCI)" sessions will be held on March 19, 2025, and April 3, 2025. Romy will be providing information on the feedback collected from the survey sent out to districts regarding professional development.

**XIV. \*Community Advisory Committee- March 18, 2025**

R. Chachere

Romy discussed with members information on The Constituent Support Services Office, part of the Special Education Division of the California Department of Education, which is available to support parents navigating issues or concerns. Community Advisory Committee (CAC) seeks a district venue to host the CAC Vendor Fair. The event provides and connects parents to resources available in the community.

**XV. Hot Topics & Lesson of the Month**

T. Frazier

**A. \*EL Dually Identified Students**

R. Chachere

Romy demonstrated the Individual Student Assessment Accessibility Profile (ISAAP) Tool, developed by the CDE. This tool helps identify appropriate accessibility resources for students and can be incorporated into their IEPs. Romy inquired about how English Learner (EL) dually identified students are served in their districts or what resources are available to this group of students.

**XVI. Future Agenda Items/Updates**

T. Frazier

Trina addressed concerns about the amount of federal funding allocated to Special Education, while Eddie provided each district's superintendent with a detailed funding breakdown.

**XVII. Next Operations Committee Meeting, April 10, 2025, at 9:00 AM Room 101T**

T. Frazier

**XVIII. Adjournment**

T. Frazier

The meeting was adjourned at 2:57 PM.

*B. Carmona / A Evaristo*