



# FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

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Trina Frazier, Assistant Superintendent

## Operations Committee Meeting

April 18, 2024

9:00 a.m. – 11:00 a.m., Room 270

## Minutes

**Members:** **Region I:** Julie Shafer **Region II:** Judi Szpor, Martha Tyler, Anthony Evaristo, Marina Ferry, Jason Stricker **Region III:** Tod Tompkins, Betty Carmona, Craig Hartsell, Jeff Moore, Brad Black **Region IV:** Chris Borges **SELPA Staff:** Trina Frazier, Eddie Davidson, Romy Chachere, Laura Wascher, **Guests:** Aaron Luna, Cathy Troxell

### I. Call to Order

T. Frazier

The meeting was called to order at 9:00 a. m.

### II. Introductions

T. Frazier

### III. \*Adoption of Agenda

T. Frazier

### IV. Community Input

*The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.*

### V. \*Approval of Minutes of March 19, 2024

T. Frazier

### VI. Standing Committee Reports

T. Frazier

#### A. Executive Committee

#### B. SGC Committee

### VII. Information and Reports

T. Frazier

#### A. Administrator's Report – Highlights of Current Information

##### 1. Fiscal Update

Trina Frazier, SELPA Administrator, informed members that there are no fiscal updates as we await the May Revise.

##### 2. Legislative Update

Trina mentioned that the SELPA is hearing from the legislative committee and they indicated that bills proposing additional costs are unlikely to be approved. Trina highlighted bills being tracked by the SELPA. AB 2173, supported by the SELPA Association, seeks to replace "Emotional Disturbance" with "Emotional Disability". SB 445, Portantino bill, suggests mandating IEP translations in eight languages within 30 days, with associated costs. SB 483 expands on the protection of current legislation by banning all uses of prone restraint. Existing law makes various references to the terms: autistic children, developmentally disabled children,

developmentally disabled adults, disabled adults, severely disabled children, and seriously emotionally disturbed children in provisions of the Health and Safety Code and Welfare and Institutions Code. AB 2026 would make technical changes to those terms to put the person first, and would make other technical, non-substantive changes.

3. **First Student Update**

Trina informed the members that all First Student routes are covered.

4. **Capacity Grant & Fee Schedule**

Trina discussed with the members about meeting with their superintendents regarding the Children and Youth Behavioral Health Initiative (CYBHI) to review the fee schedule. The county received the Capacity Grant to build the fee schedule for implementation of the CYBHI fee schedule.

**B. FCSS Operated Program Updates**

C. Borges

1. **\*Class Loading**

Chris Borges, Special Education Executive Director, reviewed the handout titled "Class Loading 2023-2024" as of February 28, 2024. Chris reported the enrollment numbers are as follows: 403 students within the Extensive Support Needs (ESN) program, 107 students for the CIRCLE and PIP programs, 33 students for DHH, and 68 students for TIES, totaling 611 students. There are 64 referrals.

2. **\*Percentage of Students Served**

Chris reviewed the handout titled "Students Served in County-Operated Programs by District of Residence". The spreadsheet displays the percentage each district makes up of the SELPA based on the last census data from October 2022 and the percentage of enrollment in county-operated programs.

**VIII. \*Maintenance-of-Effort Update for 2023-24 SEMAI**

E. Davidson

Eddie Davidson, Fiscal Student Services Director, reviewed the handout titled "Maintenance-of-Effort Update for 2023-24 SEMAI". The handout identified the member Local Educational Agencies (LEAs) that have met Maintenance-of-Effort (MOE) for second interim SEMAI eligibility. This allows concerns to be addressed in time so that members are in better standing to meet MOE.

**IX. MOE Tool**

E. Davidson

Eddie shared with members that the SELPA is collaborating with District Financial Services in creating the MOE tool for LEAs to use at the end of year to test for MOE to make necessary general ledger changes.

**X. \*Funding Allocations for 2023-24 Quarter 3; & Funding Allocations for 2024-25 Estimate 1**

E. Davidson

Eddie discussed each member's summary of funding allocations for 2023-24 and the estimate for 2024-25.

**XI. \*Transportation Billback Update for 2023-24 Quarter 3 & 2024-25 Estimate 1**

E. Davidson

Eddie provided an update of the Transportation Billback Update for 2023-24 Quarter 3. The cost per rider is \$8,800.

- XII. \*Private School Proportionate Share for 2023-24 Quarter 3** E. Davidson  
Eddie reviews the handout titled “Private School Proportionate Share for 2023-24 Quarter 3”. The allocations must be used towards private school placements for each LEA.
- XIII. \*Local Plan** E. Davidson
- A. Notice for Hearing Date on April 25, 2024**  
The notice of public hearing has been provided to the LEAs and should be posted at each school site for two weeks. The Annual Budget & Service Plans for 2024-25 and Governance & Administration were provided to members.
- B. Annual Budget & Service Plans for 2024-25**  
The item was covered in item XIII.A.
- C. Governance & Administration**  
The item was covered in item XIII.A.
- XIV. Federal IDEA Expenditure Report 2 for the 2023-24 Grant Award, Due 4/15/24** E. Davidson  
The Federal IDEA Expenditure Report 2 for the 2023-24 Grant Award is due on April 15, 2024.
- XV. SELPA Annual Treasurer’s Report for 2022-23 & Proposed One-Time Distribution of Fund Balances for 2023-24, Update** E. Davidson  
Eddie discussed with members that the Executive Committee has asked for some modifications of the balances for the SELPA Annual Treasurer’s Report for 2022-23 & Proposed One-Time Distribution of 2023-24.
- XVI. SEIS/CALPADS/Compliance Reporting** R. Chachere
- A. SEIS/CALPADS**
1. **Office Hours**  
Romy Chachere, SELPA Director, reminded members of the SEIS office hours with the SEIS consultant will be held on April 18.
- B. Monitor and Compliance Reporting**
1. **\*Annual Determination Letter**
- a) **CIM**  
Romy reported that two districts improved from intensive to targeted. Progress reports are due July 10, based on submitted CIM plans. Romy will arrange meetings with districts in May to follow up on the progress of the CIM plan.
- b) **Small LEA**  
Small LEAs will participate in the IEP Implementation during their CYCLE only. Starting with Cycle B in 2025.
2. **DRDP**  
Romy has notified districts that provide services to students aged 0 to 5, excluding T-K and Kindergarten, on or before April 1, that a Desired Results Developmental Profile (DRDP) assessment is necessary and must be affirmed by May 31. Romy will provide a list of the students by the end of the month.

3. **IEP Implementation**

The item was covered in item XX.

4. **Personnel Data Reporting**

The personnel data reports were submitted to the SELPA and will be provided to the California Department of Education (CDE).

**XVII. Professional Development**

R. Chachere

**A. 2023-2024 Workshops**

Romy shared the remaining professional development events. A behavior intervention collaboration with the PPS department will be held on April 24.

**B. 2024-2025 Needs Assessment Survey Results**

Romy reviewed the results received from districts for the 2024 -2025 Needs Assessment Survey. A hybrid of in- person and online training events will be considered for the 2024-2025 schedule.

**C. NCI / Safe Talk / Handle with Care**

Romy discussed the different training options for crisis intervention and de-escalation training for districts' staff. The plan for the SELPA is to transition from NCI and Handle with Care to providing Safe Talk beginning January 2025.

**XVIII. Community Advisory Committee**

A. Luna

**A. Vendor Fair - April 27, 2024**

The CAC Vendor Fair will be held on April 27, 2024, in Firebaugh. Community resource organizations will be there as vendors.

**XIX. LCAP**

C. Troxell

Cathy Troxell elaborated on how to incorporate a compliant approach to writing an increased service into LCAP plans.

**XX. Hot Topics & Lesson of the Month**

T. Frazier

**A. IEP Implementation**

R. Chachere

Romy reviewed the report from CDE and information regarding IEP Implementation.

**XXI. Future Agenda Items/Updates**

T. Frazier

None.

**XXII. Next Operations Committee Meeting, May 14, 2024, at 11:00 a.m., Zoom**

T. Frazier

**XXIII. Adjournment**

T. Frazier

The meeting was adjourned at 10:47 a.m.