



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

**Operations Committee Meeting
November 10, 2022
9:00 a.m. – 11:00 a.m. † Zoom
Meeting Minutes**

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on November 9, 2022. Trina Frazier will respond with further instructions.

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| I. Call to Order
The meeting was called to order at 9:02 a.m. | T. Frazier |
| II. Introductions | T. Frazier |
| III. *Adoption of Agenda
<i>C. Schreiner/ J. Moore</i> | T. Frazier |
| IV. Community Input
None. | |
| V. *Approval of Minutes of October 18, 2022
<i>R. Gamez/ C. Schreiner</i> | T. Frazier |
| VI. Standing Committee Reports
1. Executive Committee
2. SGC Committee | T. Frazier |
| VII. Information and Reports
A. Administrator's Report – Highlights of Current Information
1. Fiscal Update
Trina Frazier, SELPA Administrator, reported that revenues this year have lowered by 4.8 billion dollars which could affect our funding. To keep up with inflation we may see a high Cost of Living Adjustment (COLA) rate of seven to 10 percent in the Governor's proposal. There will be a Governor's special session regarding the tax on oil profits in December.
2. Legislative Update
Trina did not have any legislative updates at the time of this meeting but will be sure to update members as updates are received.
3. First Student Update
Trina informed members that we are down eight to nine First Student drivers. Some routes have been split and have increased the route times. Routes over two hours were due to extracurricular after school activities. | T. Frazier |

**indicates handout*

B. FCSS Operated Program Updates

C. Borges

1. *Class Loading

Chris Borges, Executive Director of Special Education, reviewed the handout titled “Class Loading 2021-2022” as of November 2, 2022. She reported the enrollment numbers are as follows: 400 students within the Extensive Support Needs (ESN) program, 105 students for the CIRCLE and PIP programs, 72 students for TIES, and 36 students for DHH, totaling 613 students. There are 21 students enrolled in Non-Public Schools (NPS). There are 42 pending referrals. Chris explained that the TIES program is the most impacted with referrals. Chris also noted that the bulk of pending referrals are for the Pre-K grade level.

2. *Percentage of Students Served

Chris reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The spreadsheet displays the percentage each district makes up of the SELPA and the percentage of enrollment in county-operated programs including Non-Public Schools (NPS). The data in the left columns are static. This data is collected from CALPADS.

3. Updates

Chris has asked members for their district’s support in providing available space for a classroom to accommodate the TIES program. Selma High School will house a modular building for one TIES classroom but can no longer provide space for the second classroom.

C. * Federal IDEA Expenditure Report 4 for 2021-22

E. Davidson

Eddie Davidson, SELPA Fiscal Director, reviewed the handout titled “Federal IDEA Expenditure Report 4 for 2021-22”. Eddie advised that the negative values reflect adjustments from the prior year. The reporting period for report 4 is July 1 through September 30.

D. * Federal IDEA/ARP Expenditure Report 4 for 2021-22

E. Davidson

Eddie reviewed the handout titled “Federal IDEA/ARP Expenditure Report 4 for 2021-22”. These are one-time American Rescue Plan (ARP) funds. Negative values on the report are corrections.

E. *AB 130 Expenditure Report 4 for 2021-22

E. Davidson

Eddie discussed the handout titled “AB 130 Expenditure Report 4 for 2021-22”. These are one-time state funds for ADR reflected on the left column and Learning Recovery on the right column. The plan for these funds were compiled for the SELPA and submitted to California Department of Education (CDE). The remaining balance of about 4.5 million dollars is very concerning and must be expended by June 30, 2023. Also, these funds impact Maintenance-of-Effort (MOE). Eddie recommended that every option is considered in expending these funds.

F. * Excess Cost Calculations for 2021-22

E. Davidson

The Excess Cost Calculations report is required by CDE to abide by the IDEA regulations to receive the federal funds. This calculation provides the average of how much is spent for every student in each district.

G. * Maintenance-of-Effort Update for SEMA for 2021-22 and SEMB for 2022-23

E. Davidson

Eddie explained the handout titled “Maintenance-of-Effort Update for SEMA for 2021-22 and SEMB for 2022-23”. All districts met SEMA compliance. This data will be submitted to CDE.

- H. *Maintenance-of-Effort Exemption Review** E. Davidson
Eddie discussed the “Maintenance-of-Effort Exemption Review” draft. Within the draft, two of the four exemptions for MOE can be evaluated and used as an allowable reduction to meet MOE.
- I. *SELPA 3-Year MOE Contribution Report** E. Davidson
Eddie reviewed handout titled “SELPA 3-Year MOE Contribution Report.” The report provides each district’s contribution from the general fund to special education and the percentage of contributions as a state and to each other.
- J. *Status of Reimbursement Claims for 2021-22** E. Davidson
Eddie informed that the SELPA Executive Committee approved the legal and NPS/NPA reimbursement claims. and the transfer for reimbursement to districts has been initiated.
- K. *Proposed Changes to the Funding Allocations Plan, Revised** E. Davidson
Eddie reviewed with members a summary of the proposed changes to the Funding Allocation Plan that was provided to the SELPA Executive Committee for review and approval. All the edits were minor and were made to align with education code.
- L. SEIS/CALPADS/Compliance Reporting** R. Chachere
1. **SEIS/CALPADS**
 - a) **CALPADS Fall 1**
Romy Chachere, SELPA Director, informed members to continue to work with CALPADS administrators on errors. LEA certification for P1 apportionment is due December 16, 2022.
 2. **Monitor and Compliance Reporting**
 - a) **Fall DRDP**
The DRDP observer window opened November 1, 2022. Romy reminded members that staff complete the DR access.
 - b) **Compliance Improvement Monitoring (CIM)**
Romy reported that CIM was submitted on November 1, 2022. There was a delay in the reporting system and an extended due date was granted for two districts that did not make the November 1 due date.
 - c) **Small Local Educational Agencies Proposed Monitoring**
Romy reported that a district was removed from the list of monitored LEAs. The Policy and Procedure Review is due December 5, 2022. The Educational Benefit review is due January 31, 2023. The student records review will be due in Spring 2023.
 - d) **IEP Implementation Monitoring**
Romy informed members that we are still waiting on feedback from the CDE after piloting the monitoring.

M. Professional Development

1. **2022-2023 Workshops**

R. Chachere

There is a Private Schools and Individualized Service Plan Workshop scheduled on November 14, 2023. On November 15, 2023 there is a Connecting the Dots: Present Level, Goals, and Progress Reporting workshop. Special Discipline workshop will be held on November 29, 2023. Dates and registration links can be found under Professional Development on the SELPA website.

N. Community Advisory Committee

R. Chachere

1. **District Representative**

2. **CAC – Recap of November 8, 2022, meeting**

The first CAC meeting was held on Tuesday, November 8, 2022. There was participation from Fowler, Kings Canyon, and Sierra Unified School Districts. Romy shared that it the meeting had a great outcome. There was discussion on potential trainings for the Spring and vendor fair planning.

O. LCAP

C. Troxell

There were no updates for LCAP.

VIII. Hot Topics

T. Frazier

IX. Future Agenda Items/Updates

T. Frazier

None.

X. Next Operations Committee Meeting, January 26, 2023, via Zoom

T. Frazier

XI. Adjournment

T. Frazier

The meeting was adjourned at 10:00 a.m.