



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting September 15, 2022 9:00 a.m. – 11:00 a.m. † Zoom Meeting Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on September 14, 2022. Trina Frazier will respond with further instructions.

- I. Call to Order** T. Frazier
The meeting was called to order at 9:03 am.

- II. Introductions** T. Frazier

- III. *Adoption of Agenda** T. Frazier
C. Schreiner/ E. Runyon

- IV. Community Input**
The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.

- V. *Approval of Minutes of May 12, 2022** T. Frazier
C. Schreiner/ J. Stricker

- VI. Standing Committee Reports** T. Frazier
 - 1. **Executive Committee**
 - 2. **SGC Committee**

- VII. Information and Reports** T. Frazier
 - A. Administrator's Report – Highlights of Current Information**
 - 1. **Fiscal Update**
Trina Frazier, SELPA Administrator explained that the Educationally Related Mental Health Services (ERMHS) dollars are scheduled to come through the SELPA this year and then proposed to be funded directly to districts the following years. Approximately \$5 million were received in state dollars and \$1 million in federal dollars. A significant portion of the funding is used towards the county-operated TIES program. This funding will be funded with AB 602. Eddie Davidson, SELPA fiscal director will provide an estimate to each district that will include the offset for AB 602.

2. **Legislative Update**

Trina informed members that September 30 is the last day for the Governor to sign any bills into laws. SB 1229 the Mental Health Workforce Grant Program bill is dead. The Governor announced that he will be providing \$4.7 billion in investment in mental health and substance use disorder. SB 291 bill is on the Governor's desk and is anticipated to pass. SB 237 bill did not make it to the Governor's desk. SB 1016 regarding special education eligibility with fetal alcohol spectrum disorder is expected to pass.

3. **First Student Update**

Trina provided an update regarding the increase in the contract. The proposed six-hour minimum day guarantee for employees was lowered to five-hours, meaning their employees would be paid a minimum of five hours even if less were worked. A settlement was made for \$840,000 over the five years. The negotiation packet will be reviewed to ensure that the proposed increases occurred. Members shared the concern of shortage in drivers and routes having an impact on students arriving to school late or missing class completely. Trina informed members that they are working with First Student on having access to tracking busses via GPS while on routes to assist with this issue.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris Borges, Executive Director of Special Education, reviewed the handout titled "Class Loading 2021-2022" as of August 29, 2022. She reported the enrollment numbers are as follows: 392 students within the Extensive Support Needs (ESN) program, 104 students for the CIRCLE and PIP programs, 70 students for TIES, and 40 students for DHH, totaling 607 students. There are 18 students enrolled in Non-Public Schools (NPS). We currently have 48 open referrals.

2. ***Percentage of Students Served**

Chris reviewed the updates on the handout titled "Students Served in County-Operated Programs by District of Residence". The spreadsheet displays the percentage each district makes up of the SELPA and the percentage of enrollment in county-operated programs including non-public schools (NPS).

3. **Updates**

Item covered in VII.B.4.

4. **New Facilities Use Agreement**

Chris discussed new terms on the new facilities use agreements sent out to districts that host a county-operated classroom on their site.

C. *Funding Allocations for 2021-22 Year End, and Funding Allocations for 2022-23 Estimate 2

E. Davidson

Eddie discussed the handout titled "Funding Allocations for 2021-22 Year End, and Funding Allocations for 2022-23 Estimate 2". This is the final funding allocations for 2021-22-year end that was provided to each district's fiscal team. The 2021-22 estimate does not include the carryover amounts and will be updated after the amounts are provided by each districts chief business official (CBO).

- D. *Transportation Billback Update for 2021-22 Year End** E. Davidson
Eddie reviewed the handout titled “Transportation Billback Update for 2021-22 Year End”. The actual cost was less than the estimated cost.
- E. *Federal IDEA Expenditure Report 6 for 2020-21** E. Davidson
Eddie discussed the handout “Federal IDEA Expenditure Report for 2020-21”. The federal IDEA can be expended over a 27-month period. Report 6 is the second to the last of the reporting requirements. Eddie asked that members be aware of remaining balances and how they will be expended.
- F. *SELPA 3-Year ADA History Report** E. Davidson
The SELP 3-Year ADA History Report is an overview of each member’s Average Daily Attendance (ADA). The most important data on the report is the loss in ADA. The new formula for determining ADA will be based on the greater year of every LEA individually.
- G. *SELPA Weighted Votes for 2022-23** E. Davidson
Eddie explained the handout “SELPA Weighted Votes for 2022-23”. Every member gets one vote for every 100 ADA rounded to the nearest whole vote and under 100 ADA is at least one vote.
- H. *SELPA Charter School Review** E. Davidson
Eddie discussed the handout titled "SELPA Charter School Review". The handout displays charters and the districts or SELPA they belong to.
- I. Maintenance-of-Effort SEMA for 2021-22 and SEMB for 2022-23, Due 9/15/2022** E. Davidson
Eddie reminded members that Maintenance-of-Effort (MOE) SEMA for 2021-22 and SEMB for 2022-23 is due September 15, 2022. Eddie will report back on each district’s MOE.
- J. Excess Cost Calculation for 2021-22, Due 9/15/2022** E. Davidson
The Excess Cost Calculation for 2021-2 report is another federally required report to receive IDEA funds.
- K. Federal IDEA Expenditure Report 7 for 2020-21, Due 9/30/2022** E. Davidson
Eddie will be reminding district’s CBOs on the Federal IDEA Expenditure Report 7 for 2020-21 due on September 30.
- L. General Ledger Reports for 2021-22, Due 9/30/2022** E. Davidson
Eddie informed members that districts will need to track expenditures and that they are supported by their general ledger.
- M. State Extraordinary Cost Pool Claims for 2021-22, Due 10/08/2022** E. Davidson
The State Extraordinary Cost Pool Claims for 2021-22 is due on October 8, 2022.
- N. Federal IDEA Expenditure Report 4 for 2021-22, Due 10/15/2022** E. Davidson
Eddie informed members that Federal IDEA Expenditure Report 4 for 2021-22 and Federal IDEA/ARP Expenditure Report 4 for 2021-22 are due October 15, 2022.
- O. Federal IDEA/ARP Expenditure Report 4 for 2021-22, Due 10/15/2022** E. Davidson
Item was covered in VII.N.

- P. AB 130 Expenditure Report 4 for 2021-22, Due 10/15/2022** E. Davidson
Eddie reviewed the AB 130 Expenditure Report 4 for 2021-22. Romy Chachere, SELPA Director, is hosting monthly office hours to provide support in AB 130.
- Q. Sub-Recipient Assurance for 2022-23, Due 10/15/2022** E. Davidson
Eddie reminded districts that the Sub-Recipient Assurance for 2022-23 will be sent out to fiscal teams for signature.
- R. SEIS/CALPADS/Compliance Reporting** R. Chachere
1. **SEIS/CALPADS**
 - a) **CALPADS End of Year Reporting**
Romy informed members that the certification approval deadline is due September 16, 2022. There are five districts that have not certified End of the Year 3 and three districts that have not certified End of the Year 4. Romy will be in contact with these districts. Romy reviewed CALPADS resources for members. Romy will be working with Dominic Johnson, SELPA Lead Department Automation Specialist, in providing SEIS office hours monthly.
 2. ***Monitor and Compliance Reporting**
 - a) **Fall DRDP**
Romy reminded members that the Fall DRDP will be due to the SELPA December 16, 2022.
 - b) **Compliance Improvement Monitoring (CIM)**
Compliance Improvement Monitoring (CIM) is due November 1, 2022. There are three districts in phase 2 of the process.
 - c) ***Small Local Educational Agencies Proposed Monitoring**
Notice of small local educational agencies proposed monitoring will be made in September. A list will be provided of districts that have 100 or less students with disabilities.
 - d) ***IEP Implementation Monitoring**
IEP implementation monitoring will begin in Spring of 2023. LEAs will be required to monitor approximately 10 percent of services to students with disabilities.
 - e) **Alternative Pathways**
Item was not covered.
- S. Professional Development**
1. **2022-2023 Workshops** R. Chachere
Romy reviewed the upcoming professional development events. All events will be held virtually except the ASIST trainings which will be held September 29 through September 30.
- T. Community Advisory Committee** R. Chachere
1. **District Representative**
 2. **CAC - November 8, 2022**
Flyers will be provided for the next CAC meeting on November 8, 2022.
- U. LCAP** M. Baker/C. Troxell
Cathy Troxell reported that all Fresno County districts have submitted an approvable LCAP.

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| VIII. Hot Topics
None. | T. Frazier |
| IX. Future Agenda Items/Updates
None. | T. Frazier |
| X. Next Operations Committee Meeting, October 18, 2022, via TBD | T. Frazier |
| XI. Adjournment
The meeting was adjourned at 10:22 a.m. | T. Frazier |