



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting September 16, 2021 9:00 a.m. – 11:00 a.m. † Zoom Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on September 15, 2021. Trina Frazier will respond with further instructions.

- I. Call to Order** T. Frazier
The meeting was called to order at 9:02 a.m.
- II. Introductions** T. Frazier
- III. *Adoption of Agenda** T. Frazier
C. Schreiner / J. Bratton
- IV. Community Input**
The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.
- V. *Approval of Minutes of May 13, 2021** T. Frazier
C. Schreiner / J. Bratton
- VI. Standing Committee Reports** T. Frazier
 1. **Executive Committee**
 2. **SGC Committee**
- VII. Information and Reports** T. Frazier
A. Administrator’s Report – Highlights of Current Information
 1. **Fiscal Update**
Trina Frazier, SELPA Administrator, reported to the committee on the two AB 130 one-time grants allocated to SELPAs. The first is the Dispute Prevention and Dispute Resolution(aka “ADR”) dollars that were distributed on September 13, 2021. \$100 million has been allocated statewide, and \$857,029 of the Fresno County SELPA’s \$1,071,286 award has been allocated to our districts based on district of residence. Although fifty percent of these funds were received, and the remaining funds will be received in early spring and late June or early July, the full amount of the allocation to the Districts has been transferred so that Districts will not have to wait to expend the full amount. The second fund is the Learning Recovery grant. \$450 million has been allocated statewide, and the Fresno County SELPA’s \$4,820,786 award has been allocated to our districts, although no funds have been transferred at this time.

**indicates handout*

Additionally, Trina provided clarification on the concern of the language “matching funds” regarding learning recovery dollars. Confirmation was received that the language refers to matching the revenue received to expenditures. The learning recovery funds will be calculated using the 16.1 CALPADS report. Eddie Davidson, Fiscal Student Services Director, added that the report will be based on district of service and not by district of residence. The learning recovery dollars are intended for makeup services that were lost during the previous 18 months. The validation table for both allocations will be released on September 24, 2021.

Trina informed members that an email with the FAQ and templates was emailed. Trina shared the concern that the template is not formatted to fit all the needed information. A new version has not been received and Trina advised that the current template be used because of the time constraint for submission. The California General Fund state funds were used rather than Federal resulting in on-going dollars, which may not appear in this form and could be an increase to the base rate, Cost-of-Living Adjustment (COLA), or preschool dollars. Trina and Romy Chachere, SELPA compliance officer, will be scheduling to meet with districts, by region, to provide support in creating their plan. It was stated that the funds could not be used for attorney fees. The plans will be submitted directly to California Department of Education (CDE) and will not undergo an approval process prior to submission.

2. **Legislative Update**

Trina updated the committee regarding AB 167. This bill allows for some apportionment for quarantined students, including students exposed and waiting for testing. The bill addresses the J13A Emergency Process, which is the waiver process to claim for school emergency closures. There will be further determination on what terms will fall into the emergency category. The J13IF waiver would be used to seek reimbursement if independent study cannot be offered because it is not Free Appropriate Public Education (FAPE). The bill also addresses the substitute shortage, stating that a substitute teacher can be assigned to a class for 60 days. This measure has been extended to special education. The Durazo Bill, SB 639 regarding minimum wage for persons with disabilities, is on the Governor’s desk. The Gonzalez Bill, AB 104, addressing Pupil Instruction, retention, grade changes and exemptions has been signed by the Governor.

3. ***CIF Partnership with Special Olympics**

Trina informed the members of the CIF Partnership with Special Olympics information provided to them.

4. **ADR Dispute Resolution Grant**

Item covered in VII.A.1.

5. **Intervention Support Referral Process**

Trish Small, Director of Pupil Personnel Services, shared and reviewed with the committee the updates made on the Intervention Support referral form. Trish asked that districts’ staff access the most updated forms from the FCSS SELPA forms webpage.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris Borges, Executive Director of Special Education, reported that as of September 9, 2021, enrollment numbers are as follows: 392 students within the Extensive

Support Needs (ESN) program, 101 students for the CIRCLE and PIP programs, 71 students for TIES, and 44 students for DHH, totaling 608 students. There are 20 students enrolled in Non-Public Schools (NPS). There are 101 pending referrals. Chris discussed the high number of referrals within the Preschool through first grade level. There has been consideration in opening a preschool classroom at Ramacher Center as well as considering a lower elementary severely disabilities (SD) classroom in the central region along the highway 99. Chris has asked the committee for their feedback on potential available spaces at their sites. Chris has also asked the committee members for their assistance at integrated sites when they are short staffed.

2. ***Percentage of Students Served**

Chris reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The handout displays each district’s number of students enrolled in each program.

3. **Updates**

Item was covered in item VII.B.1.

4. **ATP Services Mild/Moderate**

C. Borges/T. Page

Chris discussed with the committee members on their feedback and support on how they manage and operate their Adult Transition Program.

**C. *Funding Allocation for 2020-21 Year End Final,
and Funding Allocation Update for 2021-22 Estimate 2**

E. Davidson

Eddie reviewed the handout titled “Funding Allocation for 2020-21 Year End Final, and Funding Allocation Update for 2021-22 Estimate 2”. Eddie informed the committee that this information has been shared with each district’s fiscal team. The handout displays the funding allocation as per the funding allocation plan of the SELPA. The “Funding Allocation Update for 2021-22 Estimate 2” is based on information that has been confirmed and can potentially change as legislation is passed. Eddie shared that on estimate 2, Learning Recovery and ADR funding will be added.

D. *Transportation Billback Update for 2020-21 Year End

E. Davidson

Eddie reported on the handout titled “Transportation Billback Update for 2020-21 Year End”. The Cost-Per-Rider has been a lot lower than it has been in previous years. Eddie clarified that this will not affect districts’ Maintenance-of-Effort (MOE).

E. *SELPA 3-Year ADA History Report

E. Davidson

Eddie reviewed the table on the handout titled “SELPA 3-Year ADA History Report”. The report is generated to display each member’s trend.

F. *SELPA Weighted Votes for 2021-22

E. Davidson

Trina explained to the committee that the SELPA uses a weighted voting system that changes as ADA changes. Eddie explained to the committee that each LEA receives one vote for every one-hundred ADA, with a minimum of one vote. The system is used when items are forwarded to the Superintendents’ Governance Council (SGC) for voting.

G. *SELPA Charter School Review

E. Davidson

Eddie explained that the document titled “SELPA Charter School Review” captures each LEA’s ADA and what is attributed to a charter. It also identifies, is if the charter exists as an independent member in another SELPA.

- H. *Federal IDEA Expenditure Report 4 for 2020-21, Due 10/15/21** E. Davidson
Eddie will be providing the report to the committee members. He explained that federal funding is based on expenditure claims.
- I. *Federal IDEA Expenditure Report 6 Update for 2019-20** E. Davidson
Eddie reviewed the handout titled “Federal IDEA Expenditure Report 6 Update for 2019-20”. The report displays what LEAs reported for report 6 of 2019-20. Eddie shared his concern on the remaining balances and will be working with each district’s fiscal team on claiming the balances.
- J. Excess Cost Calculations for 2020-21, Due 9/30/21** E. Davidson
Eddie is working on updating each district’s excess cost report and will provide it within the next week.
- K. Maintenance-of-Effort SEMA for 2020-21 and SEMB for 2021-22 Due 9/15/21** E. Davidson
There has been a concern that LEAs will not meet MOE because of the impact from COVID. The US Department of Education is not identifying COVID as an allowable reduction. Eddie has offered his support to meet with LEAs who are at risk of not meeting MOE.
- L. SEIS/CALPADS** R. Chachere
1. ***SEIS/CALPADS**
 - a) **FCSS CALPADS Network Oct 19, 2021**

Romy Chachere, SELPA Compliance Office, reminded the committee that the FCSS CALPADS Network is on October 25, 2021. Romy will keep members updated on when Special Education will be presenting for the Special Education data reports. Romy shared that all timelines were successfully met for end of the year reporting.
 2. **Monitor and Compliance Reporting**
 - a) **Special Education Plan**

Romy informed the committee that the Special Education Plan is still projected to be due in spring of 2022. The annual performance reports should be available at the end of fall or prior to the winter break.
 - b) **Disproportionality/Significant Disproportionality**

Romy reported that there are five districts in review for disproportionality. CDE compliance notices were received that all were compliant with the student file review and policy review. One district was identified as significant disproportionality and is in the process of submitting their plan to CDE.
 - c) **Local Plan**

Romy updated the members that the Local Plan received on June 30, 2021, was accepted. The final plan will be provided and will be required to be posted on each district’s website.
 - d) **ADR Dispute Resolution Planning Meeting**

Romy will be providing dates for meetings regarding the ADR Dispute Resolution planning.

M. Professional Development

R. Chachere

Romy shared that professional development events have been posted on the SELPA website. All the current workshops are being offered virtually. Romy asked the committee for their feedback on rescheduling the Advanced IEP training and the Initial Facilitated IEP training in spring of 2022. The first workshop of the academic year titled "COVID-19: Current Events for Special Educators" is scheduled for next week.

N. Community Advisory Committee

R. Chachere

Romy followed up with the committee regarding an email on selecting a Community Advisory Committee (CAC) representative for each district. Each district needs to select and appoint a parent or guardian of a student with disabilities. The selected representative needs to be approved by the school board by the end of October.

O. Help Me Grow

T. Herr

Tou Herr, Coordinator of Help Me Grow, provided an overview of Help Me Grow and the services that are offered.

P. LCAP

M. Baker/D. Budd

Romy informed the committee that they are trying to align dates to meet and consult with LEAs.

VIII. Hot Topics

T. Frazier

None.

IX. Future Agenda Items/Updates

T. Frazier

X. Next Operations Committee Meeting, October 14, 2021, via Zoom

T. Frazier

XI. Adjournment

T. Frazier

The meeting was adjourned at 10:54 a.m.