



fresno county superintendent of schools



Special Education Local Plan Area
Trina Frazier, Chief Student Services Officer

Operations Committee Meeting
January 15, 2019
9:00 a.m. – 10:30 a.m. † FCSS, Room 201
Minutes

Members: **Region I:** Andrea Valadez, Christine Skinner, Teresa Page **Region II:** Gloria Regier, Anthony Evaristo, Joy Bratton, Cindy Shreiner, Jason Stricker, Diane Gischel-Lingo **Region III:** Tod Tompkins, Catherine Mears, Karla Ceballos-Lopez, Melissa Andresen, Denise Bedoian, Derek Cruz, Vicki Tarvin **Region IV:** Tangee Pinheiro **SELPA Staff:** Eddie Davidson, Romy Chachere, Laura Wascher, **Guests:** Chris Borges

- I. Call to Order** T. Frazier
The meeting was called to order at 9:03 a.m.

- II. Introductions** T. Frazier
Trina had members introduce themselves.

- III. *Adoption of Agenda** T. Frazier
MSC C. Shreiner/ A. Valadez

- IV. *Approval of Minutes of November 29, 2018 Meeting** T. Frazier
MSC C. Shreiner/ A. Valadez

- V. Communications** R. Chachere
None.

- VI. Standing Committee Reports** T. Frazier
None.

- VII. Fiscal Presentation – PCRA** E. Davidson
Eddie Davidson, Student Services Fiscal Director, presented on Program Cost Report Allocation (PCRA). Programs affected by this appear only to be Special Education. He explained how shared costs are assigned and disseminated to appropriate areas. The three factors are identified as Teacher FTE, Classroom Units and Pupil Transportation. The California Department of Education (CDE) does not vet PCRA and is dependent on school districts to allocate funds to appropriate programs.

- VIII. Information and Reports** T. Frazier
 - A. Administrator’s Report – Highlights of Current Information**
 - 1. Behavioral Health Update**
Trina Frazier, Chief Student Services Officer, informed members that year one districts as well as four pending charters, have begun implementing the Behavioral Health Program. Abbreviated Staff Professional Development training are being offered for year one districts to be held in between January and April of 2019. Full versions of the training will be available and provided in August 2019. Trina also

shared that clinicians working with year one districts began on Monday, January 7th, 2019.

2. ***Bill Updates**

Trina updated the committee on AB 2657 New law regarding the use of restraint and seclusion for students in California. The law went into effect on January 1, 2019. The four types of restraints are identified along with when they can be used and when they are prohibited. The new law requires Local Educational Agencies (LEA) to collect and report annually to the CDE data on the number of times and the number of students on which mechanical restraints, physical restraints, and seclusion are used. LEAs are responsible in reporting the restraints and notifying parents on the day of occurrence.

3. ***Residential Treatment Centers & Utah State Board of Education**

Trina shared that the Utah State Board of Education (USBE) were not approving onsite education programs due to a change in several states laws which may result in these states withdrawing currently placed children from California and prohibiting future placements. USBE has ensured that sending students to Utah Residential Treatment Centers (RTCs) will continue without interruption. A timeline of November 2018-April 2019 reflecting development of Utah's approval process has been provided.

4. ***Governor's Budget Summary – 2019-20**

Trina informed the committee that the Governor's proposal seeks to improve the three areas of Special Education, which are collaboration with general education, transparency around local planning and improving transitions. \$576 million has been proposed for Special Education with a portion of one-time and on-going. This amount may change with the Governor's May revision.

5. **CASEMIS to CALPADS Transition Updates**

T. Pinheiro

Tangee Pinheiro, Senior Director of Special Education, reported on some discrepancies with the validation tool. Students enrolled and served in low incidence are not matching with those enrolled in the LEA. The Special Education director is seeking clarification.

6. **NPS Transportation Updates**

T. Pinheiro

Tangee updated the committee on escalating cost increases, with transporting students to NPSs. Tangee recommended contacting the SELPA regarding new NPS referrals to see if those students can be placed on an existing route.

7. **Coding of "Other Means of Correction" for discipline**

T. Pinheiro

Tangee explained that suspension and expulsion rates are what tend to cause districts to be in differentiated assistance. Code 300 is a new category for other means of correction. This category still is reported as a suspendable offense.

B. *FCOE Operated Programs Class Size Capacity/Attendance Monthly Update T. Pinheiro

Tangee, reviewed that handout titled, "Class Loading 2018-2019 as of January 9, 2018." There are currently 422 students enrolled in county operated programs. The decrease is due to recent graduating students. There are currently 50 pending referrals.

- C. *Percentage of Students Served** T. Pinheiro
Tangee reviewed the handout titled “Students Served in County-Operated Programs by District of Residence as of January 9, 2018.” There are currently 628 students enrolled. Districts with an increased number of group homes in their area will inflate the percentage.
- D. Low Incidence Case Management** T. Pinheiro
Topic was covered in item VIII.A.5.
- E. Funding Update for 2018-19, Quarter 2** E. Davidson
Eddie will be sharing the quarter 2 report this afternoon. No drastic changes were reported. 18-19 Idea funding has not yet been received. Most of the NPS contracts have been collected and entered.
- F. *Transportation Billback Update for 2018-19, Quarter 2 and Router Update** E. Davidson/T. Pinheiro
Tangee and Eddie, shared the handout titled “Transportation Billback Update for 2018-19”. The SELPA/ Special Education Router has developed a new system to identify when drivers are late 15 minutes or more late which results in credit of funds to the SELPA. Staff at school sites can verify the driver’s late status on a google document. Recent improvements have resulted in more students in buses without parent complaints. Tangee shared that since transitioning from the EDGAR software system routes are generated in a shorter time. Software Transfinder, allows staff and First Student Transportation to access information for better verification of data.
- G. Federal IDEA Expenditure Report 1 for 2018-19, Due 1/31/19** E. Davidson
Eddie shared that the Federal IDEA Expenditure Report 1 for 2018-19 has been sent to district CBOs to verify the information. Once the grant award is received, the report can be sent to CDE.
- H. SEIS/CASEMIS** R. Chachere
1. **SEIS 2.0**
 - a) **CASEMIS to CALPADS**

Romy Chachere, SELPA Compliance Officer, reported that CDE has not updated the software which prohibited Dominic Johnson, Department Automation Specialist, from generating a detailed report. Romy recommended to follow the newsfeed on SEIS and continue to remind staff to do daily caseload verification and verify dates.
 2. **Monitor and Compliance Reporting**
 - a) **Disproportionality- Corrective Action**

Romy reported that 9 districts received corrective action for student files. Romy is working closely with districts on determining file location and what is required to be in file. Reports can be submitted in the secure portal or through SEIS and are due on February 15, 2019.
 - b) **Annual Determination Reports and Monitoring Activities Districts**

Romy updated the committee that some districts have been notified by CDE regarding Annual Determination Reports and monitoring activities. A training on Performance Indicator Review will be held on February 25, 2019. Romy

will provide more information as well as the access code. She shared that space is limited.

I. Professional Development

R. Chachere

Romy updated members regarding upcoming Professional Development opportunities. The Patterns of strength and weakness (PSW) training at Washington Unified School District on January 14, 2019 has 14 available slots and registration can be completed through OMS. Dynamic Mindfulness workshop will be held January 30-31, 2019. A full NCI training is scheduled for January 31, 2019.

J. Community Advisory Committee

R. Chachere

Romy informed the committee that the flyer for Autism Awareness event was sent today. It will be held on February 13, 2019, 6:00 PM at EPU.

K. Impact

L. Stack

Liza Stack, Special Education Content Consultant, reminded committee members of the annual service survey deadline on January 18, 2019. Any district staff that had contact with FCSS staff is encouraged to complete survey to allow for continued improvements. The results are projected to be shared within the year.

IX. *Kids Day

T. Pinheiro

Tangee reviewed the Kids Day donation form. The 2019 Kids Day will be at the Fresno Fairgrounds on Friday, May 10, 2019 and the theme this year is "Feeling Groovy". Last year's attendance was approximately 1,200 students. Please share this donation letter as we are no longer receiving funds from PELCO and need to cover the costs for t-shirts for the kids.

X. Discussion Agenda

T. Frazier

Anthony Evaristo of Kings Canyon inquired on preschool students identified as EL. Chris Borges, clarified that EL identification is determined by CELDT which is administered at kinder grade level.

XI. Future Agenda Items/Updates

T. Frazier

None

XII. Next Operations Committee Meeting, February 7, 2019, Room 201

T. Frazier

XIII. Adjournment

T. Frazier

The meeting was adjourned at 10:28 a.m. A. Valadez/ C. Shreiner