



Jim A. Yovino
Superintendent

fresno county superintendent of schools

Special Education Local Plan Area
Trina Frazier, Chief Student Services Officer

Executive Committee Meeting
September 4, 2018
3:00 p.m. ~ 4:00 p.m. ❖ FCSS, 6th Floor Conference Room

Members Present: Region I: Andrew Alvarado, Christine Skinner; **Region II:** Wes Sever, Tanya Fisher; **Region III:** Russell Freitas, Orin Hirschhorn; **Region IV:** Tangee Pinheiro; **Fresno County SELPA:** Trina Frazier, Romy Chachere, Leslie Cox, Laura Wascher, Vanessa Ramirez

- I. Call to Order** T. Frazier
The meeting was called to order at 3:03 p.m.
- II. Adoption of Agenda** T. Frazier
MSC R. Freitas / W. Sever
- III. *Approval of Minutes of May 7, 2018** T. Frazier
MSC R. Freitas / A. Alvarado
- IV. *Low Incidence Equipment Application Report** L. Cox
Leslie Cox, SELPA/Special Education Principal, presented the Low Incidence Equipment Application report. Leslie informed everyone about the purchases and costs of services by program.
- V. *FCOE Operated Programs Class Size Capacity** T. Pinheiro
Tangee Pinheiro, Senior Director of Special Education, reviewed the handout titled, "Class Loading 2018-2019 as of August 31, 2018." There are currently 425 students enrolled in FCSS county-operated programs.
- VI. *Percentage of Students Served** T. Pinheiro
Tangee reviewed the handout titled, "Students Served in County-Operated Programs by District of Residence as of August 22, 2018."
- VII. Funding Update for 2017-18, Year End; and 2018-19, Estimate 2** T. Frazier
Trina Frazier, Chief Student Services Officer, explained that the funding allocations for 2017-18 year end were emailed to Operations, District Fiscal Contacts, and Superintendents Governance Council contacts on August 15, 2018. This final version includes the Transportation Billback, the Legal and NPS claims, and the adjusted IDEA amounts. Members that did not fully expend their 2017-18 IDEA allocations on their expenditure report, had those amounts reduced by the unspent amount. However, those remaining funds are carried over to 2018-19. This carryover issue is occurring due to CDE's expenditure reporting deadline date and our district's timeline to close their books.

- VIII. Claims Update for 2017-18** T. Frazier
Trina informed members that the SELPA received 26 NPS claims totaling \$952,000. Of that amount, \$769,000 goes toward our AB114 funds, and \$183,000 is toward our State Aid funds. The SELPA also received six legal claims totaling \$112,000. Claims will be presented at the Executive Committee meeting on October 8, 2018.
- IX. *Transportation Billback Update for 2017-18, Year End** T. Frazier
Trina reviewed the handout titled, "Transportation Billback Update for 2017-18, Year End." The billback cost-per-rider was \$7,511.62. This is under our budgeted amount of \$7,600. All SELPA contacts were emailed, this information on August 13, 2018.
- X. *SELPA 3-Year ADA History Report** T. Frazier
Trina discussed the handout titled, "SELPA 3-Year ADA History Report." The SELPA as a whole dropped in ADA by 512.14, or 0.64%. This is due, in part, to the move of Edison Bethune and University High School to the Charter SELPA.
- XI. *SELPA Weighted Votes** T. Frazier
Trina went over the handout titled, "SELPA Weighted Votes." Per the SELPA Local Plan, the SELPA's weighted votes are recalculated using the latest AB602 K-12 ADA for P-2. There are 798 votes in total for the 31 members. A quorum is reached when 16 members are present.
- XII. Federal IDEA Expenditure Report 4 for 2017-18, Due 10/15/18** T. Frazier
Trina let members know that this is the fourth of seven expenditure reports now completed for our IDEA funds. The grant period was extended to 27 months. Fiscal contacts will be notified of the due date. Most members fully expended their funds by Report three. However, as mentioned in the earlier agenda item for the Funding Allocations for 2017-18 Year End, there were several members that did not report that they fully expended their funds in 2017-18 (again, mainly due to the conflict in timelines). Therefore, Report four provides an opportunity for members to report that the balance carried over has been expended. Members have until September 30, 2019 to fully expend their 2017-18 IDEA allocations. Reports five, six, and seven will cover the remaining timeline.
- XIII. Excess Cost Calculation for 2017-18, Due 9/17/18** T. Frazier
All SELPA contacts were provided a summary email on August 10, 2018. We prepared individualized excess cost sheets for Members and emailed each one to the district fiscal contacts, and copied our Operations contacts. The sheets include instructions for the final entry needed to complete the calculation. That data for the final entry is available only until the books are nearly closed. Once entered and fiscal confirms that the district meets the excess cost requirement, the document is signed by both fiscal and program and returned to the SELPA.
- XIV. Maintenance-of-Effort SEMA for 2017-18 and SEMB for 2018-19, Due 9/17/18** T. Frazier
Written and video instructions were emailed to all district fiscal contacts on August 1, 2018. Several members have asked us to review their completed reports for accuracy before they fully close their books. District Financial Services at FCSS will provide the SELPA with a copy of each member's data file in order to review both the SEMA and SEMB reports. The SELPA will submit these to CDE by the November 15, 2018 due date.
- XV. Administrative Updates** T. Frazier
Trina Frazier informed members that by November 1, 2018 they hope to have all staff hired for the Behavior Health department.
- XVI. Future Agenda Items** T. Frazier
Review local plan language for Charter Schools.

XVII. Upcoming Meeting Dates:

- A. Operations Committee Meeting: September 18, 2018, 9:00 a.m. - 10:30 a.m., Room 201
- B. SGC Meeting: September 27, 2018, 8:30 a.m. - 9:00 a.m., Room 201

XVIII. Adjournment

The meeting was adjourned at 3:45 p.m.

MSC R. Freitas / A. Alvarado