



FRESNO COUNTY SELPA

SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting September 12, 2024 9:00 AM to 11:00 AM via Zoom Meeting Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on September 11, 2024. Trina Frazier will respond with further instructions.

I. Call to Order T. Frazier
The meeting was called to order at 9:01 a.m.

II. Introductions T. Frazier

III. *Adoption of Agenda T. Frazier
C. Schreiner / A. Franco

IV. Community Input
The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.

V. *Minutes from April 18, 2024 & May 14, 2024 T. Frazier
C. Schreiner / J. Pinto

VI. Standing Committee Reports T. Frazier
A. Executive Committee
Trina Frazier, the SELPA Administrator, informed the members that quorum was not met at the Executive Committee meeting on September 3, 2024, and therefore, the items will be rescheduled for the agenda of the next Executive Committee meeting.

B. SGC Committee

VII. Information and Reports T. Frazier

A. Administrator's Report – Highlights of Current Information

1. SELPA Overview

Trina presented a SELPA overview discussing the roles and responsibilities of the SELPA for new members. The Fresno County SELPA operates as a multi-district SELPA, whereas Fresno and Clovis function as a single district due to their size.

2. Fiscal Update

Trina reported that the Cost-of-Living Adjustment (COLA) is at a low of 1.07 percent. Trina also updated members on the state's revenue sources, which include

**indicates handout*

personal income tax, corporation tax, and sales and use tax. She noted that both personal income tax and corporation tax have exceeded forecasts, while there is a shortfall in sales and use tax.

3. ***Legislative Update**

Trina shared with members that September 30, 2024, is the last day for the governor to sign or veto bills. She reviewed the bills that would impact the SELPA. AB 2173, which seeks to replace "Emotional Disturbance" with "Emotional Disability" has been chaptered. To create a standardized IEP template, SB 445, has been amended, stating by January 1, 2027, or within 18 months of finalizing the state standardized IEP template in digital format, the department will translate the IEP template into the top 10 most spoken languages (excluding English) and provide these on the department's website. As well as notifying school districts, county offices, charter schools, and stakeholders about the availability of the IEP templates online and through other dissemination methods. The bill has been ordered to engrossing and enrolling. SB 483 regarding elimination of prone restraint has been enrolled and presented to the governor. AB 438, which addresses postsecondary goals and transition services, has been successfully enrolled and submitted to the governor. Trina informed members that Legislative Information Sharing Day will be on April 30, 2025.

4. **First Student Update**

Trina reported to the members that all First Student routes are covered, and an additional route has been added to the Firebaugh area. An extra route may be added to support the opening of the new classroom in Caruthers. Members inquired about access to the First View application to track routes.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris Borges, Special Education Executive Director, reviewed the handout titled "Class Loading 2024-2025" as of August 29, 2024. Chris reported the enrollment numbers are as follows: 409 students within the Extensive Support Needs (ESN) program, 93 students for the CIRCLE programs, 18 students for the PIP program, 35 students for DHH, and 73 students for TIES, totaling 628 students. Chris shared that the new Caruthers classroom count is not yet displayed on the data provided. Chris mentioned the addition of bus routes if students from the surrounding areas are enrolled in the new classroom. There are a total of 53 referrals, with 8 currently in pending placement status.

2. **Referrals**

Chris reviewed the data that was presented regarding the pending referral breakdown for referrals submitted between January 2024 to August 29, 2024. Most referrals submitted occurred in May, and in most instances, they are processed and ready for placement by the beginning of the new academic year.

3. ***Percentage of Students Served**

Chris reviewed the handout titled "Students Served in County-Operated Programs by District of Residence" as of August 29, 2024. The spreadsheet displays the percentage each district makes up of the SELPA based on the last census data from October 2023 and the percentage of enrollment in county-operated programs.

- VIII. *Funding Allocations for 2023-24 Year End, and Funding Allocations for 2024-25 Estimate 2** E. Davidson
Eddie Davidson, Student Services Fiscal Director, reviewed the handout titled "Funding Allocations for 2023-24 Year End, and Funding Allocations for 2024-25 Estimate 2". The data displays all the funding allocations for each Local Education Agency (LEA).
- IX. *Private School Proportionate Share for 2023-24 Year End** E. Davidson
Eddie clarified that the apportionments for parentally placed students in private schools, are determined by a calculation that is continuously influenced by students entering and leaving private schools. The funding has restrictions on how it can be allocated. Eddie can provide support on how to appropriately expend the funds.
- X. *Transportation Billback Update for 2023-24 Year End** E. Davidson
Eddie provided an overview of the transportation billback breakdown for LEA's cost per student rider. The current cost per rider is \$7,221.
- XI. *SELPA 3-Year ADA History Report** E. Davidson
Eddie discussed the handout titled "SELPA 3-Year ADA History Report". The report is provided annually to track trends for Average Daily Attendance (ADA) over a three-year span. The data does not include charters that are members in other SELPAs.
- XII. *SELPA Weighted Votes for 2024-25** E. Davidson
Eddie informed members that weighted votes are based on ADA. Each LEA was allocated one vote for every 100 ADA, rounded to the nearest whole number, based on the previous year's ADA. With a total of 30 members, a quorum will require 16 members to be present.
- XIII. *SELPA Charter School Review** E. Davidson
Eddie shared with members that Certain charters belong to different SELPAs, which means their ADA falls outside of the LEA.
- XIV. *Federal IDEA Expenditure Report 6 for the 2022-23 Grant Award** E. Davidson
Eddie reviewed the handout titled "IDEA Expenditure Report 6 for 2022-23". There are still some remaining balances available. If members are unable to utilize these balances, the funds can be spent at county-operated facilities, excluding balances from private schools which will go unclaimed if not used.
- XV. Fiscal Due Dates** E. Davidson
Eddie reminded members of the upcoming due dates listed below.
A. Special Education MOE for 2023-24 SEMA and 2024-25 SEMB, Due 9/15/2024
B. Excess Cost Calculation for 2023-24, Due 9/30/2024
C. Consolidated Federal IDEA Expenditure Report 4 for 2023-24 and Report 7 for 2022-23 Due 9/30/2024
D. State Extraordinary Cost Pool Claims for 2023-24, Due 10/08/2024
E. General Ledger Reports for 2023-24, Due 10/15/2024
F. Sub-Recipient Assurance for 2024-25, Due 10/15/2024
- XVI. SEIS/CALPADS/Compliance Reporting** R. Chachere
A. SEIS/CALPADS

Romy Chachere, SELPA Director, discussed the items below and informed members that Census Day is October 2, 2024, which is the 2024-2025 enrollment counts. Romy also provided the schedule of upcoming office hours.

1. ***Census Day- Oct 2, 2024**
2. ***Fall 1**

B. Monitor and Compliance Reporting

1. ***Annual Determination Letter**

The annual determination letters are projected to come out in February 2025. IEP Implementation, Restraint and Seclusion, and One Percent Alternate Assessment will be part of the monitoring process.

a) **CIM- Progress Monitoring**

Romy informed the members that implementation of the CIM plans continues. Progress reports are due to the SELPA on December 2, 2024. Romy reminded members to continue to monitor initial, annual, and reevaluation timelines.

b) **Small LEA- Cycle B- 2024-2026**

Romy shared the lists of LEAs that will be going through the two-year review, that includes student record review and policy procedure review. The BASICS Infrastructure Analysis tool has replaced the ED Benefit Review. All activities are due to California Department of Education (CDE) on February 28, 2025.

2. ***DRDP**

The Fall Desired Results Developmental Profile DRDP window is now open. Starting in 2024-2025 children 3 through five years with an IEP in Preschool, TK and Kindergarten will be assessed with the DRDP. If the child turns 6 at any point during the school year, the DRDP is not required.

3. **IEP Implementation**

Only Cycle B small LEAs will go through the Spring IEP implementation review.

XVII. Professional Development

R. Chachere

A. 2024-2025 Workshops

Romy reviewed the upcoming 2024-2025 workshops that are listed on the SELPA website. Romy emphasized the significance of completing the coursework and confirming participation for individuals who register for the Non-Crisis Intervention (NCI) workshops.

XVIII. *Community Advisory Committee

R. Chachere

Romy has contacted members regarding their representatives for the Community Advisory Committee (CAC). Upcoming CAC meeting dates were provided.

XIX. *2023-2024 Autism Report

M. Rose/H. Baldwin

Melissa Rose and Heidi Baldwin, presented on the 2024-2024 Autism Report.

XX. LCAP

C. Troxell

Cathy Troxell informed members that with the passage of SB-153, the date for the IDEA addendum to the LCAP has been moved out to January 31, 2027.

XXI. Hot Topics

T. Frazier

A. *Workability I

C. Borges/L. Stack

Liza Stack, Special Education Principal, presented on the Workability I grant application process and timeline.

XXII. Future Agenda Items/Updates

T. Frazier

None.

XXIII. Next Operations Committee Meeting, October 24, 2024, at 1:00 PM, In-Person, 201

T. Frazier

XXIV. Adjournment

T. Frazier

The meeting was adjourned at 11:02 a.m.

J. Moore/ C. Schreiner