



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting January 22, 2024 1:00 p.m. – 3:00 p.m. Zoom Meeting Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on January 21, 2024. Trina Frazier will respond with further instructions.

- I. Call to Order** T. Frazier
The meeting was called to order at 1:01 PM.

- II. Introductions** T. Frazier

- III. *Adoption of Agenda** T. Frazier
C.Schreiner /J.Moore

- IV. Community Input**
The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.

- V. *Approval of Minutes of November 7, 2023** T. Frazier
J.Moore/ C.Schreiner

- VI. Standing Committee Reports** T. Frazier
 - A. Executive Committee**
 - B. SGC Committee**

- VII. Information and Reports** T. Frazier
 - A. Administrator's Report – Highlights of Current Information**
 - 1. Fiscal Update**

Trina Frazier, SELPA Administrator, informed members of the new Special Education director at the California Department of Education (CDE), Rachael Heenan. The Governor's Budget proposal does not impose any significant change for Special Education. The projected budget shortfall of \$37 billion is the result of lower state revenues. The governor's proposed solutions to cover the shortfall include using state reserves, and implementing various reductions in funding levels and delays and deferrals in funding to later years. The proposed Cost-of-Living Adjustment (COLA) rate for special education is estimated at 0.07%.

2. **Legislative Update**
Trina informed members that February 16, 2024 is the last day to introduce new bills and she will provide more information when bills are released.
3. **First Student Update**
Trina reported to the committee that First Student is down two drivers but all routes are covered.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**
 - a) **Need for Classroom Space Discussion**
Chris Borges, Executive Director of Special Education, reviewed the handout titled “Class Loading 2022-2023” as of January 4, 2024. Chris reported the enrollment numbers are as follows: 397 students within the Extensive Support Needs (ESN) program, 104 students for the CIRCLE and PIP programs, 32 students for DHH, and 67 students for TIES, totaling 600 students. NPS placements are not included in the enrollment report because the ERHMS dollars are directly funded to the LEAs. There are a total of 67 referrals with 8 pending placement. Chris explained that a referral is identified as “pending placement” when an IEP has been scheduled. An additional column for the referral summary may be added to better breakdown and reflect the data. Chris discussed with the members that a district has offered space for a new classroom. The referrals will be further reviewed to decide on what type of classroom will fulfill the new space.
2. ***Percentage of Students Served**
Chris reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The spreadsheet displays the percentage each district makes up of the SELPA based on the last census data from October 2022 and the percentage of enrollment in county-operated programs.
3. **Save-the-Date: Kids Day, April 19, 2024**
Joy Bratton, Special Education Director, reminded members that Kids Day is on April 19, 2024 and encouraged members to volunteer or register to be a vendor.

VIII. *Maintenance-of-Effort Update for SEMA for 2022-23 and SEMB for 2023-24 E. Davidson

Eddie Davidson, Student Services Fiscal Director, discussed the handout titled “Maintenance-of-Effort Update for SEMA for 2022-23 and SEMB for 2023-24”. All members have met SEMA compliance. As of now eight members are not projected to meet SEMB eligibility. Eddie advised that there is time to further evaluate and ensure each member meets eligibility before the books are closed.

IX. *Maintenance-of-Effort Exemption Review E. Davidson

Eddie reviewed the optional use of the document titled “Maintenance-of-Effort (MOE) Exemption Review”, to assist with meeting MOE, by providing allowable exemptions.

X. *SELPA 3-Year MOE Contribution Report E. Davidson

Eddie explained to members that the handout titled “SELPA 3-Year MOE Contribution Report” displays each members contributions to their Special Education for the last three years. The contribution includes the Local Funding Formula (LCFF).

- XI. *Status of Reimbursement Claims for 2022-23** E. Davidson
 Eddie reviewed the handout titled “Status of Reimbursement Claims for 2022-23”. The NPS Claims for 2022-23 were approved by the SELPA Executive Committee on January 8, 2024. The Legal Cost Claims for 2022-23 are scheduled for action at the SELPA Executive Committee on February 5, 2024. Please note that there are no future NPS claims beginning 2023-24 as the Mental Health Funds are allocated directly to each LEA. These funds may be used for educationally related mental health services to students with or without an IEP.
- XII. *Funding Allocations for 2023-24 Quarter 2** E. Davidson
 Eddie reviewed the funding allocations for 2023-24 Quarter 2, a summary of the allocation amounts from each resource to each Member LEA.
- XIII. *Transportation Billback Update for 2023-24 Quarter 2** E. Davidson
 The handout titled “Transportation Billback Update for 2023-24 Quarter 2” was provided to the committee. The billback estimate decreased from \$9,200 to \$8,700 per rider. This is due to a decrease in the First Student Transportation estimate, as well as the subtraction for missed routes and other liquidated damages for late arrivals. The rider count is based on the final count for 2022-23.
- XIV. *Private School Proportionate Share for 2023-24 Quarter 2** E. Davidson
 The handout titled “Private School Proportionate Share for 2023-24 Quarter 2” was discussed. Member LEAs that receive Federal IDEA funds, and have parentally placed students with disabilities in private schools, must allocate a proportionate amount of these funds in Resource 3310 to Resource 3311 for services to these students. Column E on the attachment provides the proportionate share calculation that is prescribed by CDE’s Special Education Division.
- XV. Local Plan; Annual Budget and Service Plans for 2024-25, Information** E. Davidson
 The Fresno County SELPA has begun work on the Local Plan, and the Annual Budget and Service Plans, for 2024-25. The fiscal information will be pulled from the most recent fiscal information available and will be provided to member Chief Business Officials (CBO’s) and fiscal contacts for review.
- XVI. Fiscal Due Dates:** E. Davidson
 Eddie reviewed the upcoming fiscal deadlines listed in items XVI.A-C.
- A. Federal IDEA Expenditure Report 1 for 2023-24, Due 1/15/2024**
 - B. Federal IDEA Expenditure Report 5 for 2022-23, Due 1/15/2024**
 - C. WorkAbility Mid-Year Expenditure Report, Due 1/31/2024**
- XVII. SEIS/CALPADS/Compliance Reporting** R. Chachere
- A. SEIS/CALPADS- Fall 1**
 Romy Chachere, SELPA Director, shared with the committee that they have been working with all members to ensure Fall 1 certification by Friday, January 26, 2024.
 - B. Monitor and Compliance Reporting**
 - 1. Compliance Improvement Monitoring (CIM)**
 Romy reviewed the Compliance Improvement Monitoring (CIM) plan cohorts and timelines for plan development and implementation. CDE will be sending out Annual Determinator Reports for 2023-24 cohort by early March. Romy will be connecting with the Differentiated Assistance (DA) team to gather effective solutions from previous cohorts. Romy anticipates to have this collective information available before

the Annual Determinaton Report is provided. Notices for cohort 4 should tentatively be available January 20, 2025.

2. **Small Local Educational Agencies Monitoring**

Romy informed members that the small Local Educational Agencies (LEAs) selected for monitoring in Cycle A are in year two. Prong 2 notices will be sent to districts who did a student file review and had any items out of compliance.

3. **DRDP**

Romy reported all Fall Desired Results Developmental Profiles (DRDP) were completed.

XVIII. Professional Development

A. 2023-2024 Workshops

Romy reviewed all upcoming professional development events. On January 24, 2024 a Section 504 workshop will be hosted by F3. Behavioral Intervention collaboration workshop with Pupil Personnel Services Department will be held on February 7, 2024.

B. 2024-2025 Workshops

R. Chachere

Romy discussed that a needs assessment survey will be shared early February to assist with arranging professional development events with greater demand for the 2024-2025 year.

XIX. Community Advisory Committee

A. Luna

A. February 7, 2024 5:30 p.m. – 6:30 p.m.

Aaron Luna, SELPA Compliance Officer informed members that the next Community Advisory Committee (CAC) meeting will be held via Zoom on February 7, 2024. The CAC meeting flyer will be shared with the committee to distribute to families. Liza Stack, will be facilitating a training session on transition planning.

B. Vendor Fair April 27, 2024

The CAC vendor fair will be hosted at Dunkle Park in Firebaugh on April 27, 2024.

XX. LCAP

C. Troxell

Cathy Troxell, reminded members about the requirement that each LEA's parent advisory committee include parents or legal guardians of currently enrolled pupils with disabilities in their district. The LCAP requirement template has changed this year. The educational partner engagement requirement to consult with the SELPA remains the same for school districts and single school charters that utilize LCAP to meet School Plan for Student Achievement (SPSA) requirements. All LEAs should continue to include an action item for how students with disabilities are served. Cathy discussed that there are new required actions and goals for equity multiplier schools.

XXI. Hot Topics & Lesson of the Month

T. Frazier

A. Independent Educational Evaluation- IEE

Members shared their experiences with the increasing demand for Independent Educational Evaluations (IEE) requests and strategies and feedback in working with assessors.

XXII. Future Agenda Items/Updates

T. Frazier

None.

XXIII. Next Operations Committee Meeting, February 15, 2024, at 9:00 a.m., Zoom

T. Frazier

XXIV. Adjournment

The meeting was adjourned at 2:09 pm.

C. Schreiner/ J.Moore

T. Frazier