



# FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

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Trina Frazier, Assistant Superintendent

**Executive Committee Meeting  
January 8, 2024  
1:00 p.m. ~ 2:00 p.m. ❖ via Zoom  
Minutes**

*PLEASE NOTE: For public access instructions and opportunities for public comments, please contact [tfrazier@fcoe.org](mailto:tfrazier@fcoe.org) or (559) 265-3049 5:00 p.m. on January 7, 2024. Trina Frazier will respond with further instructions.*

- I. Call to Order** T. Frazier  
The meeting was called to order at 1:03 p.m.  
Steve Rosa / Ketti Davis
- II. Adoption of Agenda** T. Frazier
- III. \*Approval of Minutes from October 30, 2023** T. Frazier  
Steve Rosa / Edward Gomes
- IV. Community Input**  
*The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Executive Committee meeting may contact the Executive Committee coordinator 72 hours prior to the meeting with the request.*  
None.
- V. \*Low Incidence Equipment Application Report** L. Cox  
Leslie Cox, Principal of Low Incidence (LI), shared the LI Reports for November and December 2023.  
Ketti Davis / Edward Gomes
- VI. \*FCSS Operated Programs Class Size Capacity** C. Borges  
Chris Borges, Executive Director of Special Education, shared the Class Loading as of January 4, 2024. We are currently serving 600 students in county-operated programs. Members discussed concerns with increasing behavior needs and therefore the need to expand space for our classrooms for students with emotional disturbance. The SELPA is also looking at providing professional development opportunities regarding behaviors.
- VII. \*Students Served in County-Operated Programs** C. Borges  
Chris shared the handout titled "Students Served in County-Operated Programs as of January 4, 2024". Chris and Trina shared information regarding classroom space currently being used by districts and the need for additional space in certain areas for regionalized programs. Chris shared a report on the screen that shows how many students we are serving in each district, how many classrooms each district provides to the SELPA, and how many portables that FCSS owns in each district. Chris shared that she will be reaching out to districts where we feel space may be utilized.

- VIII. \*Maintenance-of-Effort Update for SEMA for 2022-23 & SEMB for 2023-24** E. Davidson  
Eddie Davidson, Fiscal Student Services Director, shared a handout titled “Maintenance-of-Effort Update for SEMA for 2022-23 & SEMB for 2023-24”. Everyone met the SEMA compliance so there were no financial penalties. SEMB is the eligibility test to help determine if MOE will be met this year. There are nine members that did not meet. Members will have the opportunity to review this information to see if they can make changes in the second interim.
- IX. \*Maintenance-of-Effort Exemption Review** E. Davidson  
Eddie shared the handout titled “Maintenance-of-Effort Exemption Review” to assist with districts determining allowable exemptions.
- X. \*SELPA 3-Year MOE Contribution Report** E. Davidson  
Eddie shared the handout titled “SELPA 3-Year MOE Contribution Report”. This report shows members how much they are contributing to their program in comparison to other LEAs and to the state.
- XI. Annual Budget & Services Plans for 2024-25, Information** E. Davidson  
Eddie informed members that we will be starting the review of the Annual Budget & Services Plans for 2024-25. Information gathered will be sent to CBOs for review.
- XII. Fiscal Due Dates** E. Davidson  
A. Federal IDEA Expenditure Report 1 for 2023-24, Due 1/15/24  
B. Federal IDEA Expenditure Report 5 for 2022-23, Due 1/15/24  
C. WorkAbility Mid-Year Expenditure Report, Due 1/31/24  
Eddie reviewed the due dates with members.
- XIII. Action Items** T. Frazier  
A. \*Approve Reimbursement Claims for 2022-23  
Eddie presented the NPS reimbursement claims for 2022-23.  
Motion was approved.  
Steve Rosa / Wes Sever
- XIV. Administrative Updates** T. Frazier  
Trina Frazier, SELPA Administrator, shared that the Governor’s budget proposal will be released on January 10, 2024. She will share more information with members once received. Trina also informed members that First Student routes for county-operated are currently all assigned, and all covered with drivers.
- XV. Future Agenda Items** T. Frazier  
None.
- XVI. Upcoming Meeting Dates:**  
A. Operations Committee Meeting: January 22, 2024, 1:00 p.m. - 3:00 p.m., Zoom  
B. SGC Meeting: February 22, 2024, 8:30 a.m. - 9:00 a.m., Room 201
- XVII. Adjournment**  
The meeting was adjourned at 1:35 p.m.  
Ketti Davis / Steve Rosa