



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting September 14, 2023 9:00 a.m. – 11:00 a.m. via Zoom Meeting Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on September 13, 2023. Trina Frazier will respond with further instructions.

- I. Call to Order** T. Frazier
The meeting was called to order at 9:01 am.

- II. Introductions** T. Frazier

- III. *Adoption of Agenda** T. Frazier
J. Moore / R. Gamez

- IV. Approval to move Item XXIV. LCAP to Item VII.**
E. Pasillas / J. Pinto

- V. Community Input**
The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of modification or accommodation to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.

- VI. *Approval of Minutes of May 8, 2023** T. Frazier
E. Pasillas/ J. Moore

- VII. LCAP** C. Troxell
Cathy Troxell, Associate Director, provided a link from California Department of Education (CDE) with information regarding the changes for Senate Bill (SB) 114 as it relates to the LCAP. A required change beginning the 2024-2025, is that LCAP will need to include specific actions directed towards a school or pupil group within an Local Education Agencies (LEA) or pupil group within a school that receives the lowest performance level on one or more indicators on the dashboard.

- VIII. Standing Committee Reports** T. Frazier
 - 1. **Executive Committee**
 - 2. **SGC Committee**

**indicates handout*

IX. Information and Reports

T. Frazier

A. Administrator's Report – Highlights of Current Information

1. Fiscal Update

Trina Frazier, SELPA Administrator, shared information regarding the Educationally Related Mental Health Services (ERMHS) dollars which will be funded directly to LEAs and no longer funneled through the SELPA. The mental health funds allocated for Non-Public School (NPS) placement reimbursements will now be paid directly by the LEA using the funding they receive. Trina advised that she or Erik Nyberg, Principal II, are contacted for assistance in handling NPS placements and reimbursement.

2. Legislative Update

Trina discussed AB 1517, the Gallagher bill, which would codify technical assistance support to LEAs. Also, starting on July 1, 2025, the annual assurances support will be a part of the Local Plan. The bill has passed the senate suspense file and on to the senate floor. SB 354 regarding inclusive practices, is also being routed to the senate floor. The bill would require the Commission on Teacher Credentialing (CTC) to revise credential standards and performance expectations to include and strengthen preparation for inclusion with a focus on Universal Design for Learning (UDL) - Inclusive Practices. SB 323 regarding IEP translations would require translation of the IEP assessments and progress used to determine IEP into native language of the parent within 30 days of the meeting in the top eight languages. Trina mentioned that the SELPA Association has been working with the author and the bill has turned into a two-year bill. AB 611 was signed by the Governor requiring the LEA to notify the parent within 14 days of a change in certification status. AB 438, Pupils with Exceptional Needs: IEPs: Post Secondary Goals and transition service prior to 9th grade. SB 88 regarding pupil transportation, would require for drivers operating a vehicle with a maximum of 10 pupils, would require drivers to obtain the following: criminal background check, fingerprinting, mandated reported training, tuberculosis, drug and alcohol testing, training, and classes. This will impact parents providing transportation on a reimbursement basis. AB 87 was approved by the Governor allowing audio recordings of Section 504 plans, meetings, and team meetings.

3. First Student Update

Trina reported that we are down two First Student drivers creating longer bus routes.

4. Legal Counsel

Trina informed the committee that Jennifer Rowe-Gonzalez is no longer working for FCSS as Legal Counsel. The SELPA will be contracting legal and compliance-related services with Fagan Friedman and Fulfrost LLP.

B. FCSS Operated Program Updates

C. Borges

1. *Class Loading

Joy Bratton, Special Education Director, reviewed the handout titled "Class Loading 2022-2023" as of September 11, 2023. Joy reported the enrollment numbers are as follows: 396 students within the Extensive Support Needs (ESN) program, 104 students for the CIRCLE and PIP programs, 37 students for DHH, and 60 students for TIES, totaling 597 students. Joy mentioned that the DHH oral preschool and preschool have been combined as one classroom. NPS placements

are not included in the enrollment report because the ERHMS dollars are directly funded to the LEAs. There are a total of 51 referrals with eight referrals pending placement. The CIRCLE and PIP program is impacted with the most referrals and requires classroom space to fulfill the placements. The SELPA would manage all staffing needs for any district that can offer available space for more classrooms.

2. ***Percentage of Students Served**

Joy reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The spreadsheet displays the percentage each district makes up of the SELPA based on the last census data from October 2022 and the percentage of enrollment in county-operated programs.

3. **Updates**

Joy informed members that preschool hours have been increased and better align with the transportation routes. The change also allows for more evidence-based practices to be taught to students and better prepare them for their return to districts.

4. **Alternative Pathway to High School Diploma**

Members shared initial planning for developing implementation for alternative pathway to high school diploma. The county-operated programs have purchased the new standards aligned curriculum, TeachTown. A course of study will be developed, and the county-operated programs should be prepared to offer an alternate diploma program at the start of the next academic year.

5. **Master Agreement for County Operated Program**

A copy of the county-operated special day class master agreement was provided to all district superintendents and directors. Joy asked that all questions are directed to her or Chris Borges, Executive Director of Special Education.

X. *Funding Allocations for 2022-23 Year End, and Funding Allocations for 2023-24 Estimate 2

E. Davidson

Eddie Davidson, Student Services Fiscal Director, discussed the funding allocations for 2022-23 Year End and 2023-24 Estimate 2. Each column of the sheet represents a funding source; each row represents a member LEA. The regionalized programs are provided in the rows at the bottom. The SELPA removed the IDEA carryover amounts for 2023-24. The amounts will be provided in the regular expenditure reports. The state and federal mental health funds were removed from the 2023-24 as these funds are now allocated directly to the LEA.

XI. *Transportation Billback Update for 2022-23 Year End

E. Davidson

Eddie reviewed transportation expenditures, revenue, and excess costs. The original billback cost-per-rider was \$11,200. Due to the additional transportation revenue because of Education Code 41850.1, and the savings due to liquidated damages, the actual billback cost-per-rider was \$5,734.41.

XII. *Private School Proportionate Share for 2022-23 Year End

E. Davidson

Eddie discussed the handout titled “Private School Proportionate Share for 2022-23 Year End” which is a list of the private school proportionate share for 2022-3. California Department of Education (CDE) mandates the calculation. As a result of this report, SELPA Member LEAs had a total of 52 students with disabilities who were parentally placed in private schools. The calculation for the required proportionate share is provided in column E.

- XIII. *Federal IDEA Expenditure Report 6 for 2021-22** E. Davidson
Eddie reviewed the handout titled "Federal IDEA Expenditure Report 6 for 2021-22".
- XIV. *Federal IDEA-ARP Expenditure Report 6 for 2021-22** E. Davidson
Eddie reviewed the handout regarding Federal IDEA/ARP Expenditure Report 6 for 2021-2, a summary of report 6 for the 2021-22 allocation. Member LEAs have one last Report, Report 7, to claim expenditures or forfeit any balances.
- XV. *SELPA 3-Year ADA History Report** E. Davidson
The handout titled "SELPA 3- Year ADA History Report" is a summary of the AB 602 K-12 Average Daily Attendance (ADA) over the last three years. The differences in ADA between years is provided. The SELPA grew by 1,895.36 ADA between 2022-23 and 2021-22. However, the total ADA for 2022-23 is less than the pre-pandemic total.
- XVI. *SELPA Weighted Votes for 2023-24** E. Davidson
Eddie explained the distribution of SELPA weighted votes for 2023-24. Member LEAs receive 1 vote for every 100 ADA, rounded to the nearest whole vote. Member LEAs with less than 100 ADA receive 1 vote.
- XVII. *SELPA Charter School Review** E. Davidson
A list of the Member LEAs' charter schools was reviewed. The charters on the left of the report are considered schools of the member LEA; their ADA is part of the LEA's total. The charters on the right of the report are Member LEAs of another SELPA; their ADA is not a part of the Member LEA.
- XVIII. Fiscal Due Dates** E. Davidson
Eddie reviewed the upcoming fiscal deadlines listed in items XVII.A – H.
- A. Special Education MOE for 2022-23 SEMA and 2023-24 SEMB, Due 9/15/2023**
 - B. Excess Cost Calculation for 2022-23, Due 9/15/2023**
 - C. AB 130 Expenditure Report 6 for 2021-22, Due 9/25/2023**
 - D. Federal IDEA Expenditure Report 7 for 2021-22, Due 9/30/2023**
 - E. State Extraordinary Cost Pool Claims for 2022-23, Due 10/08/2023**
 - F. General Ledger Reports for 2022-23, Due 10/15/2023**
 - G. Sub-Recipient Assurance for 2023-24, Due 10/15/2023**
 - H. Federal IDEA Expenditure Report 4 for 2022-23, Due 10/15/2023**
- XIX. SEIS/CALPADS/Compliance Reporting** R. Chachere
1. **SEIS/CALPADS Redesign**
Romy Chachere, SELPA Director, shared resources from the CALPADS Redesign roadshow. Romy will be providing guidance prior to September 21, 2023 when submissions to the new interface become available to SEIS users.
 2. ***Monitor and Compliance Reporting**
 - a) **Compliance Improvement Monitoring (CIM)**
Romy reminded members that step two for CIM is due at the end of the month. Targeted level two will be submitted to the SELPA and targeted level three and intensive is due to CDE through Stepwell. The SELPA will be collaborating with the Differentiated Assistance (DA) team in conducting a CIM Implementation Plan Development training on October 31, 2023. LEAs in the CIM process who have been working with the DA

team and have completed the DA sprint work are encouraged to participate. The final plan is due November 30, 2023.

b) Small Local Educational Agencies Monitoring

Romy informed members that Cycle B for Small LEA Monitoring will be selected in August and September 2024 and will be transitioning to a two-year cycle model. The 2023-2024 year will continue with Cycle A LEAs. LEAs under review will receive a close and corrective actions notice.

c) IEP Implementation Monitoring

CDE has not provided any updates regarding IEP implementation monitoring. There should be more information provided at next month's State SELPA meeting. Romy has asked members for their feedback or concerns to share at the State SELPA meeting.

d) DRDP

Requirement to assess all Transitional Kindergarten (TK) students with an IEP using the Desired Results Developmental Profile (DRDP) will be delayed and most likely not required for both Fall and Spring submissions. Formal CDE guidance should be released within the month.

e) SELPA Google Sites Resource

Romy reviewed the SELPA Google sites resource page with the members. The site has instructional videos that have been developed by the SELPA team.

3. ***Special Education Bridge Authorization**

Romy shared the flyer regarding Special Education Bridge Credential. The bridge credential is open to teachers who hold a valid and clear Mild/Moderate (with autism authorization), Moderate/Severe, or Early Childhood Special Education Credential. It will expand the disability categories teachers are allowed to teach. It will also allow holders of the Early Childhood Special Education credential to teach students in TK. There are three options available to fulfill the bridge credential process.

a) Completion of Self-Paced Online Program- SELPA

Complete a self-paced online program created by the state SELPA. The online coursework is estimated to take two to 13 hours.

b) Confirmation of Prior Knowledge and Experience-Supervisor Recommendation

Receive a recommendation from your supervisor and request a bridge credential through the "Confirmation of prior knowledge and experience" option. Observational data, portfolio submission, video demonstration, or a performance assessment will be required.

c) Enroll in coursework through Fresno Pacific University.

The last option is to enroll in coursework through Fresno Pacific University. Early Childhood Special Education (ECSE) option is not available currently.

4. **Local Plan**

a) **Governance and Administration Due 6/30/2024**

Romy informed members the Local Plan Governance and Administration is due June 30, 2024. The SELPA is looking into organizing work groups to further analyze the governance and administration components of the plan.

XX. End of the Year Report- Content Specialist-Autism H. Baldwin/M. Rose
Content Specialists for autism, Heidi Baldwin, and Melissa Rose, presented their End of the Year Report.

XXI. Student Teacher Placement-Fresno State Dr. M. Mahoney
Dr. M. Mahoney and his colleagues presented on Student Teacher Placement available at Fresno State.

XXII. *Professional Development

1. **2023-2024 Workshops** R. Chachere
Romy discussed all upcoming professional development events for 2023-2024. Professional development in behavioral supports will be provided with the support of the Pupil Personal Services department. The Picture Exchange Communication System (PECS) series training will be held on October 12-13, 2023. A series of behavioral strategies workshops will be held in November 2023. All professional development events are available on the SELPA professional development page.

XXIII. Community Advisory Committee

1. **September 20, 2023, 5:30-6:30 p.m.** R. Chachere
Romy shared with members that the first CAC meeting will be held on September 20, 2023. Romy will provide districts with the lists of parents that have registered.

XXIV. LCAP

Items was moved to Item VII.

C. Troxell

XXV. *Hot Topics & Lesson of the Month

Trina introduced the “Lesson of the Month” where members will share their experience with any issue or incident and solutions and findings for the specific situation. Romy shared an experience regarding CDE investigation report.

T. Frazier

XXVI. Future Agenda Items/Updates

A member inquired on clarification regarding the referral process for county-operated program placements.

T. Frazier

XXVII. Next Operations Committee Meeting, October 19, 2023, Room 270

T. Frazier

XXVIII. Adjournment

The meeting was adjourned at 10:38 am.
E. Pasillas/J. Moore

T. Frazier