



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting November 7, 2023 1:00 p.m. – 3:00 p.m. Zoom Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on November 6, 2023. Trina Frazier will respond with further instructions.

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| I. Call to Order | T. Frazier |
| The meeting was called to order at 1:01 PM. | |
| II. Introductions | T. Frazier |
| III. *Adoption of Agenda | T. Frazier |
| <i>J. Wiens / C. Borges</i> | |
| IV. Community Input | |
| <i>The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.</i> | |
| V. *Approval of Minutes of October 19, 2023 | T. Frazier |
| <i>B. Carmona / J. Shafer</i> | |
| VI. Standing Committee Reports | T. Frazier |
| A. Executive Committee | |
| B. SGC Committee | |
| VII. Information and Reports | T. Frazier |
| A. Administrator's Report – Highlights of Current Information | |
| 1. Fiscal Update | |
| Trina Frazier, SELPA Administrator, informed the committee that a lot of questions have been received about the Mental Health funds. All Local Education Agencies (LEA) will be receiving those funds. | |
| 2. Legislative Update | |
| There are no legislative updates. February 16, 2024, is the last day to introduce new bills. | |

3. **First Student Update**

Chris Borges, Executive Director of Special Education, informed members that all First Student routes are covered.

Trina explained that as a component of the FCSS strategic plan, each department has developed goals for the 2023-2024 fiscal year. The Special Education division has proposed the goal of improving attendance. Improvements will be implemented by truancy letter correspondence and enforcing SARB (School Attendance Review Board) when necessary. Independent study and home instruction will be offered as an additional effort to improve attendance.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

a) **Need for Classroom Space Discussion**

Chris Borges, Executive Director of Special Education, reviewed the handout titled "Class Loading 2022-2023" as of October 26, 2023. Chris reported the enrollment numbers are as follows: 404 students within the Extensive Support Needs (ESN) program, 101 students for the CIRCLE and PIP programs, 34 students for DHH, and 66 students for TIES, totaling 605 students. NPS placements are not included in the enrollment report because the ERHMS dollars are directly funded to the LEAs. There are a total of 40 referrals pending placement.

2. ***Percentage of Students Served**

Chris reviewed the handout titled "Students Served in County-Operated Programs by District of Residence". The spreadsheet displays the percentage each district makes up of the SELPA based on the last census data from October 2022 and the percentage of enrollment in county-operated programs.

3. **Master Agreement for County-Operated Program**

Chris informed the committee that there were some districts who have not yet submitted their master agreement.

4. **Save-the-Date: Kids Day, April 19, 2024**

Chris encouraged members to register as vendors for Kids Day on April 19, 2024.

VIII. *Federal IDEA Expenditure Report 4 for 2022-23

E. Davidson

Eddie Davidson, Student Services Fiscal Director, reviewed expenditures and credits on the handout titled "Federal IDEA Expenditure Report 4 for 2022-23". There is a remaining balance of approximately 0.5 million.

IX. *AB 130 Final Expenditure Report for 2021-22

E. Davidson

Eddie discussed handout titled "AB 130 Final Expenditure Report for 2021-22" One time funding for two resources were expended cautiously by LEAs considering restrictions on these funds.

X. *Excess Cost Calculations for 2022-23

E. Davidson

Eddie explained that the report on handout titled "Excess Cost Calculations for 2022-23", which is one of several reports completed for IDEA funds. The average expenditure per student for the SELPA is \$16,800.00.

XI. *Mental Health Funding Review

E. Davidson

Eddie discussed the mental health funds going out directly to the LEAs. The dollars are funded federally and by the state. The state dollars have been allocated and have been apportioned to LEAs monthly. The federal dollars will come in the form of a Grant Award Notice.

XII. *Proposed One-Time Allocation of Mental Health Funds

E. Davidson

Eddie informed members that the Superintendents' Governance Council will vote to allocate the remaining \$3.2 million in mental health fund reserves to the LEAs.

XIII. SEIS/CALPADS/Compliance Reporting

R. Chachere

A. SEIS/CALPADS- Fall 1

Romy Chachere, SELPA Director, notified members of the CALPADs Special Education data office hours hosted weekly by California Department of Education (CDE). CDE mentioned that they are working on the ongoing issues with SEIS and other high severity issues. Romy has advised members to continue submitting their data and work with their CALPADS administrator to get all data posted. CDE and CALPADs highly encourage SEIS and CALPADS administrators to attend the webinar "Maintaining Enrollments and SSIDs for Students with Disabilities" on December 5.

B. Monitor and Compliance Reporting

1. Compliance Improvement Monitoring (CIM) Due 11/30/23

The first meeting for districts whose CIM teams were working with Differentiated Assistance (DA) was held on October 31, 2023 and four plans were submitted to the SELPA. Plans for the targeted level 3 and intensive review are due to CDE on November 30, 2023.

2. Small Local Educational Agencies Monitoring

CDE has provided corrective actions for districts that went through the student file review. Romy has reached out to the districts who require corrective actions to meet and troubleshoot the errors and move forward for CDE submission.

3. DRDP

The Desired Results Developmental Profile (DRDP) fall reporting window will begin November 1, 2023.

C. Local Plan

1. Governance and Administration Due 6/30/2024

Romy will be arranging dates to organize a workgroup for the Local Plan. The administration and governance components of the plan will be reviewed for revision by the workgroup.

D. Alternative Pathway to High School Diploma

Romy reminded members that the workgroup will meet for the alternative pathway to high school diploma on November 11, 2023.

XIV. Professional Development

A. 2023-2024 Workshops

R. Chachere

Romy shared that the IEP 101 workshop hosted by F3 had a positive outcome in attendance. Romy is working with F3 on arranging dates for a Section 504 and Special Education Discipline Plan workshop. Romy reviewed the upcoming dates for the five session workshops with Jenny Ponzuric. The dates and registrations for the events are available on the SELPA webpage.

XV. Community Advisory Committee

R. Chachere

A. December 6, 2023, 5:30 p.m. – 6:30 p.m.

The next Community Advisory Committee meeting will be held on December 6, 2023. The flyer for the event will be shared with members to be distributed to families.

XVI. LCAP

C. Troxell

There are no updates on LCAP. The new LCAP template will be reviewed in February.

XVII. Hot Topics & Lesson of the Month

T. Frazier

Members shared an overview on their Early Learning programs available at their districts.

XVIII. Future Agenda Items/Updates

T. Frazier

None.

XIX. Next Operations Committee Meeting, January 22, 2024, at 1:00 p.m., Zoom

T. Frazier

XX. Adjournment

T. Frazier

The meeting was adjourned at 2:00 pm.
E.Pasillas / J.Wiens