



FRESNO COUNTY SELPA SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting November 13, 2024 1:30 PM to 3:30 PM Zoom Meeting Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on October 23, 2024. Trina Frazier will respond with further instructions.

- I. Call to Order** T. Frazier
The meeting was called to order at 1:31 P.M.

- II. Introductions** T. Frazier

- III. *Adoption of Agenda** T. Frazier
C. Schreiner/ J. Moore

- IV. Community Input**
The public may address the Fresno County SELPA Policy Committee pursuant to established procedures and will have up to three minutes to do so. No action shall be taken (E.C. 35145.5). Members of the public who have a disability in need of a modification or accommodation in order to participate in the Operations Committee meeting may contact the Operations Committee coordinator 72 hours prior to the meeting with the request.

- V. *Minutes from October 24, 2024** T. Frazier
J.Moore/ C. Schreiner

- VI. Standing Committee Reports** T. Frazier
 - A. Executive Committee**
 - B. SGC Committee**

- VII. Information and Reports** T. Frazier
 - A. Administrator's Report – Highlights of Current Information**
 - 1. Fiscal Update**
Trina Frazier, SELPA Administrator, had no fiscal updates.

 - 2. Legislative Update**
Trina reviewed upcoming key legislative dates. All new statutes, unless otherwise noted, will take effect on January 1, 2025. SB 445, regarding a standardized IEP template in the ten most spoken languages will go into effect January 1, 2027. The creation of the standardized IEP template is currently underway.

 - 3. First Student Update**
Trina has indicated that two First Students routes are currently unassigned to a driver because of a vacancy and a leave of absence.

**indicates handout*

B. FCSS Operated Program Updates

C. Borges

1. *Class Loading

Chris Borges, Special Education Executive Director, reviewed the handout titled “Class Loading 2024-2025” as of November 1, 2024. Chris reported the enrollment numbers are as follows: 409 students within the Extensive Support Needs (ESN) program, 91 students for the CIRCLE programs, 21 students for the PIP program, 34 students for DHH, and 78 students for TIES, totaling 633 students.

2. Referrals

Chris mentioned that there are nine referrals awaiting placement and an additional 38 referrals currently in processing status. She continues to highlight that the TIES program receives the highest number of incoming referrals.

3. *Percentage of Students Served

Chris examined the handout named “Students Served in County-Operated Programs by District of Residence” dated November 1, 2024. This spreadsheet illustrates the percentage each district contributes to the SELPA, utilizing the most recent census data from October 2023, along with the enrollment percentages in county-operated programs.

4. Save-the-Date: Kids Day – May 9, 2025

Joy Bratton, Special Education Director, reminded members that Kids Day will be held on May 9, 2025. An official flyer is forthcoming.

5. TIES Ad Hoc Meeting

Trina shared with the members a list of those who shared interest at the last meeting to be a part of the TIES ad hoc committee. An email invite was sent out for the first meeting scheduled for December 11, 2024, at 1:00 PM.

VIII. LCAP

C. Troxell

Cathy Troxell, clarified to members that the Learning Recovery Emergency Block Grant (LREBG) funds not encumbered by July 1, 2025, can be expended in the following school, which are subject to a needs assessment and need to be included in the LCAP. The necessary needs assessment focuses on English Language Arts and Mathematics performance, as well as chronic absenteeism. There are no restrictions on the student population that can be supported with these funds.

IX. *Review Reimbursement Claims for 2023-24

E. Davidson

Eddie Davidson, Student Services Fiscal Director, reviewed the handout titled “Reimbursement Claims for 2023-24”. The legal cost claims have been reviewed and vetted and will be presented to the Executive Committee for approval in January.

X. *Federal IDEA Expenditure Report 4 for the 2023-24 Grant Award

E. Davidson

Eddie reviewed the handout “Federal IDEA Expenditure Report 4 for the 2023-24 Grant Award”. Eddie concentrated on the remaining balance that can be utilized until September 2025.

XI. *Excess Cost Calculations for 2023-24

E. Davidson

Eddie reported that all member LEAs have met the excess cost requirement. Eddie highlighted that “Column B” is the calculated average annual expenditure for general education and special education students. The Local Education Agencies (LEAs) in the SELPA significantly surpass the minimum state requirements.

- XII. *Maintenance-of-Effort Update for SEMA for 2023-24 and SEMB for 2024-25** E. Davidson
Eddie discussed the handout titled “Maintenance-of-Effort Update for 2023-24”. Eddie assured members that all LEAs have met compliance in the Special Education Maintenance-of-Effort Actual (SEMA). There were LEAs who did not meet eligibility for Special Education Maintenance-of-Effort Budget (SEMB) but should be considered as a warning than a penalty. Failing to meet eligibility criteria will result in a delay in the release of IDEA funds for 2024-2025, which are allocated to the county as a reimbursement at the conclusion of the fiscal year.
- XIII. *SELPA 3-Year MOE Contribution Report** E. Davidson
Eddie shared the handout titled " SELPA 3-Year MOE Contribution Report". The report reflects each member’s contribution to SELPA in a snapshot view over the last three fiscal years. Eddie emphasized that the average contribution of SELPA is significantly lower than the state average.
- XIV. *Maintenance-of-Effort Exemption Review** E. Davidson
Eddie shared the form titled “Maintenance-of-Effort Exemption Review”. On this form, LEAs can provide justification for employee vacancies to qualify for the MOE exemption.
- XV. SEIS/CALPADS/Compliance Reporting** R. Chachere
A. SEIS/CALPADS
1. ***Fall 1- December 13, 2024**
Romy Chachere, the SELPA Director, outlined important dates for the Fall 1 submissions. The deadline for the FALL 1 LEA Certification is set for December 13, 2024, with a target of eliminating all fatal errors by December 2. Additionally, a SEIS office hours session is scheduled for November 19, 2024. The CALPADS Network Forum will be held on December 3, 2024. Romy has provided the registration link.
- B. Monitor and Compliance Reporting**
The California Department of Education (CDE) will be making a presentation at the State SELPA, and Romy is expecting additional details regarding the annual determination letter, the Compliance Improvement Monitoring Plan (CIM), and the assurance form. Romy reminded members to submit their Progress Reports by December 2, 2024, for SELPA review before the final submission deadline on January 10, 2025. Additionally, Romy has sent a sample for student file review to the Local Education Agencies (LEAs) participating in Cycle B - Small LEA review. Romy also shared a SEIS link to access the list of students eligible for the Desired Results Developmental Profile (DRDP).
- XVI. Professional Development** R. Chachere
A. 2024-2025 Workshops
Romy shared with members upcoming professional development events which can be found on the SELPA webpage. Pupil Personnel Services’ school psychologists will be facilitating Session 2 of the Behavior Series on November 11, 2024. F3 Law will host a Special Education Discipline Workshop on December 3, 2024. This training is also available to General Education staff.
- XVII. *Community Advisory Committee** R. Chachere
Romy asked committee members to distribute the Community Advisory Committee (CAC) invitation handout, which is available in both English and Spanish, during IEP meetings. This outreach aims to encourage families to engage in CAC meetings. The invitation includes a link for expressing interest, which can also be found on the Fresno County SELPA CAC webpage.
- XVIII. Hot Topics & Lesson of the Month** T. Frazier
A. Embrace Abilities Grant C. Borges

Chris presented the Embrace Abilities Annual Report to the members, which was compiled by a work group supported by CDE. This initiative aims to enhance capacity for systematic, continuous improvement within County Offices of Education and LEAs, specifically focusing on the inclusion of students with the most significant support needs. During the discussion, Chris highlighted the data from the report that was particularly relevant to the Fresno County SELPA.

XIX. Future Agenda Items/Updates

T. Frazier

None.

XX. Next Operations Committee Meeting, January 21, 2025, at 1:00 PM via Zoom

T. Frazier

XXI. Adjournment

T. Frazier

The meeting was adjourned at 2:24 P.M.

C.Schreiner/ J. Moore