



Fresno County SELPA Special Education Local Plan Area

Trina Frazier, Assistant Superintendent

Operations Committee Meeting January 21, 2025 1:00 PM to 3:00 PM Zoom Minutes

PLEASE NOTE: For public access instructions and opportunities for public comments, please contact tfrazier@fcoe.org or (559) 265-3049 5:00 p.m. on January 20, 2025. Trina Frazier will respond with further instructions.

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| I. Call to Order | T. Frazier |
| The meeting was called to order at 1:02 pm. | |
| II. Introductions | T. Frazier |
| III. *Adoption of Agenda | T. Frazier |
| <i>J. Moore/ M. Ferry</i> | |
| IV. Community Input | |
| <i>None.</i> | |
| V. *Minutes from November 13, 2024 | T. Frazier |
| <i>J. Moore/ A. Evaristo</i> | |
| VI. Standing Committee Reports | T. Frazier |
| A. Executive Committee | |
| B. SGC Committee | |
| VII. Information and Reports | T. Frazier |
| A. Administrator's Report – Highlights of Current Information | |
| 1. Fiscal Update | |
| Trina Frazier, SELPA Administrator, reported to the committee that the January Budget proposal will be released soon. The Cost-of-Living Adjustment (COLA) is estimated at 2.43%. A one-time allocation of \$2 million has been designated for the creation of the state standard IEP template and the digitization of translations. Additionally, \$40 million one-time funding will be issued for 2025-2026 to support necessary costs, including purchasing screening materials and training to administer literacy screenings to comply with the new state requirement. The State Board of Education has authorized a selection of screening tools to identify students who may be at risk for reading challenges. Local Education Agencies (LEAs) are required to adopt these tools by June 30, 2025, and to start implementing screenings in the 2025-2026 academic year. Trailer bill language will be available in early February. | |

2. **Legislative Update**

Trina has gone over the key dates in the upcoming legislative cycle. Notably, February 16, 2025 marks the last day for when a bill can be introduced, while the deadline for the Governor to either sign or veto bills is September 30, 2025. Chris Borges, Special Education Executive Director, informed members that the Instructional Continuity Plan is part of the comprehensive school safety plan. Chris emphasized that a plan to ensure access to either in-person or remote instruction should be implemented as soon as feasible, but no later than 10 instructional days after the emergency. The California Department of Education (CDE) shall post guidance on instructional continuity plans by March 1, 2025.
3. **First Student Update**

Trina informed members that drivers are still in negotiation with First Student. Two drivers are on leave of absence, but the routes are covered. The documents for bid negotiations are currently being gathered and will soon be presented to potential vendors. Trina mentioned that Fresno Pacific University is seeking district participants to conduct a Child Find Study while they develop a handbook for the state.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris reviewed the handout titled “Class Loading 2024-2025” as of January 9, 2025. Chris reported the enrollment numbers are as follows: 398 students within the Extensive Support Needs (ESN) program, 91 students for the CIRCLE programs, 21 students for the PIP program, 34 students for DHH, and 78 students for TIES, totaling 622 students. Chris explained that the students who graduated and exited the Adult Transition Program (ATP) in December have created openings for new enrollments.
2. **Referrals**

There are a total of currently 54 referrals with 15 pending placements. Chris shared that a PIP classroom will be opening in the next academic year at the Sutherland Center.
3. ***Percentage of Students Served**

Chris examined the handout named “Students Served in County-Operated Programs by District of Residence” dated January 9, 2025. This spreadsheet illustrates the percentage each district contributes to the SELPA, utilizing the most recent census data from October 2023, along with the enrollment percentages in county-operated programs. Although the census data for October 2024 has been released, it will continue to use data from the previous year to maintain consistency throughout the academic year.
4. **Save-the-Date: Kids Day – May 9, 2025**

Joy Bratton, the Special Education Director, announced that Kids Day is scheduled to take place at the Chaffee Zoo on May 9, 2025, featuring the theme of Eco Explorers. Registration for the districts' classes with moderate to severe needs students will soon be accessible on OMS.

5. **TIES Ad Hoc Meeting**

Chris reported to members that the TIES ad hoc was organized to revisit the criteria for TIES eligibility. The team successfully offered feedback and adjusted the criteria to better suit the needs and situations of the TIES students.

VIII. LCAP

C. Troxell

Information regarding LCAP is forthcoming.

IX. Consolidated Federal IDEA Expenditure Report 1 for 2024-25 & Report 5 for 2023-24, Due 1/24/2025

E. Davidson

Eddie Davidson, SELPA fiscal director, reminded members of the due date for the consolidated Federal IDEA Expenditure Report 1 for 2024-25 & Report 5 for 2023-24 on January 24, 2025.

X. WorkAbility Mid-Year Expenditure Report, Due 1/31/2025

E. Davidson

As outlined in the workability Grant Award Notification (GAN), timely submission of reports are expected to ensure all funds are expended fully. Eddie reminded members that midyear expenditure report is due January 31, 2025.

XI. *Approved Reimbursement Claims for 2023-24

E. Davidson

Eddie reviewed the legal cost claims that were routed for review and approved by the Executive Committee.

XII. *SELPA Annual Treasurer's Report for 2023-24 & Proposed One-Time Distribution of Fund Balances for 2024-25, Information

E. Davidson

Eddie reviewed the handout titled SELPA Annual Treasurer's Report for 2023-24 & Proposed One-Time Distribution of Fund Balances for 2024-25 annual treasurer's report.

XIII. SEIS/CALPADS/Compliance Reporting

R. Chachere

A. SEIS/CALPADS

1. ***Fall 1- Final Certification- January 24, 2025**

Romy Chachere, SELA Director, discussed that the Fall 1 certification window will be closing January 24, 2025. Romy discussed that there will be upcoming SEIS office hours that she and Monica Ruiz, Lead department Automation Specialist, have shared with district contacts.

B. Monitor and Compliance Reporting

1. **CIM Plans- Progress Reports**

The CIM progress reports was due on January 10, 2025. SELPA Assurances for targeted 2 were submitted at the SELPA level.

2. **Annual Determination Letters-February**

Annual determination letters are expected to be distributed by the first week of February.

3. **DRDP**

Romy updated members that the FALL DRDP is due February 1, 2025. She reviewed upcoming deadlines as well as an upcoming webinar for Administrators discussing DRDP requirements on February 12, 2025.

4. **Personnel Data Report**

There are proposed changes to the Personnel Data Report regarding reporting age groups so that it aligns with the IDEA section on the Personal Data Report.

- XIV. Professional Development** R. Chachere
A. 2024-2025 Workshops
Romy discussed upcoming professional development events. The workshop Connecting the Dots: Present Levels, Goals and Progress Reports will be held on January 28, 2025, facilitated by F3.
- XV. *Community Advisory Committee** R. Chachere
The next Community Advisory Committee (CAC) will hold its next meeting on February 18, 2025. Romy advised to share the CAC interest link with parents at IEP meetings.
- XVI. Hot Topics & Lesson of the Month** T. Frazier
A. OAH Case Update R. Chachere
Romy updated members on the Office of Administrative Hearing (OAH) case involving Palm Springs Unified School District.
B. Emergency Circumstances R. Chachere
The item was covered in item VII.A.2.
- XVII. Future Agenda Items/Updates** T. Frazier
None.
- XVIII. Next Operations Committee Meeting, February 13, 2025, at 9:00 AM via Zoom** T. Frazier
- XIX. Adjournment** T. Frazier
The meeting was adjourned at 1:46 pm.
J. Moore/ C. Hartsell