



FRESNO COUNTY SELPA

SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting October 19, 2023 9:00 a.m. – 11:00 a.m. Room 270 Meeting Minutes

Members: Region I: Hillary Reid, Calisha Chatter-Fitzhugh **Region II:** Julie Rocha, Martha Tyler, Anthony Evaristo, Erin Pasillas, Cindy Schreiner, Jason Stricker, Jodie Wiens **Region III:** Jennifer Pinto, Betty Carmona, Keith Mackey, Cynthia Sierras, Jeff Moore **Region IV:** Chris Borges **SELPA Staff:** Trina Frazier, Eddie Davidson, Romy Chachere, Laura Wascher, Monica Raigoza **Guests:** Trish Small, Belinda Meyer, Brad Black, Joy Bratton, Aaron Luna

I. Call to Order

The meeting was called to order at 9:01 a.m.

T. Frazier

II. Introductions

T. Frazier

III. *Adoption of Agenda

C. Schreiner/ J. Moore

T. Frazier

IV. Community Input

None.

V. *Approval of Minutes of September 14, 2023

C. Schreiner/ J. Moore

T. Frazier

VI. Standing Committee Reports

A. Executive Committee

B. SGC Committee

T. Frazier

VII. Information and Reports

T. Frazier

A. Administrator's Report – Highlights of Current Information

1. Fiscal Update

Trina Frazier, SELPA Administrator, informed the committee that the Legislative Analyst Office forecasted that income taxes, property taxes, and sales taxes could improve revenues by 9.5 billion dollars, but a potential 10-billion-dollar deficit may remain for 2024-2025. Forecasting is unstable right now.

2. Legislative Update

Trina reviewed legislative updates with the committee. AB 1517 regarding codifying tech assistance support to Local Education Agencies (LEAs) and SB 354 Special Education: Inclusive Practices were vetoed. SB 323, requiring translation of the IEP, assessments and progress used to determine IEP into native language of the parent within 30 days of the meeting in the top 8 languages has turned into a two-year bill. Trina shared information regarding SB 88 regarding driver qualifications and

background checks. An amendment prior to the Governor signing was accepted and the bill will no longer pertain to parent transporters. AB 87 regarding audio recordings of Section 504 plans meetings and team meetings was also signed by the governor.

3. **First Student Update**

Chris Borges, Executive Director of Special Education, reported that all First Student routes are covered. There is one driver on leave and five drivers are currently out due to COVID. These routes have been doubled and have negatively resulted in delayed arrival and drop-off times. Members shared parent concern of extended route time for DHH students. Trina suggested the possibility of adding an additional route for DHH programs to alleviate the long route times.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris reviewed the handout titled “Class Loading 2022-2023” as of October 5, 2023. Chris reported the enrollment numbers are as follows: 398 students within the Extensive Support Needs (ESN) program, 101 students for the CIRCLE and PIP programs, 34 students for DHH, and 66 students for TIES, totaling 599 students. NPS placements are not included in the enrollment report because the ERHMS dollars are directly funded to the LEAs. There are a total of 47 referrals with 10 referrals pending placement. The CIRCLE and PIP program continue to be impacted with the most referrals and requires classroom space to fulfill the placements. The most ideal location for a classroom would be in the Fowler and Selma areas which is centrally located among the areas that have the largest referral requests.

2. ***Percentage of Students Served**

Chris reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The spreadsheet displays the percentage each district makes up of the SELPA based on the last census data from October 2022 and the percentage of enrollment in county-operated programs.

3. **Updates**

Chris discussed with the members the difficulty in finding substitute coverage and the increased difficulty and the possibility of administrator help in times of finding coverage.

4. **Master Agreement for County-Operated Program**

The master agreement for county-operated programs has been reviewed by most districts and some are pending board approval. Chris has asked that districts who have not returned their agreement update her with a status or come to her with any questions.

5. **Alternative Pathway to High School Diploma**

The Alternative Pathway to High School Diploma work group is made up of members who have met and developed resources and exchanged ideas. The group will meet again on November 9, 2023. Please contact Romy Chachere, SELPA Director, if you are interested in being a part of the work group.

6. **Save-the-Date: Kids Day, April 19, 2024**

Chris shared that Kids Day will be on April 19, 2024 at the Fresno Fairgrounds. Members and administrators were encouraged to volunteer for the event to allow teachers to attend to their students and enjoy the event.

VIII. *Proposed Changes to the Funding Allocation Plan, First Reading

E. Davidson

Eddie Davidson, Student Services Fiscal Director, discussed the handout titled “Proposed Changes to the Funding Allocation Plan, First Reading” providing proposed changes to the current funding allocation plan. The changes include a strikethrough of Section G – Mental Health Funds found on page 5 of the handout. Effective 2023-24, these funds are allocated directly to LEAs and not to SELPAs. The changes also include strikethroughs for the Mental Health Pools found on pages seven through nine. These proposed changes have been provided to the SELPA Executive Committee. They will be provided to the SELPA’s Superintendents’ Governance Council (SGC). The SELPA will continue to maintain webpages and help with any questions about the proper use and reporting of both the State Mental Health and Federal IDEA Mental Health funds.

IX. *Funding Allocations for 2023-24, Quarter 1

E. Davidson

Eddie discussed the handout titled “Funding Allocations for 2023-24, Quarter 1”. The funding allocation sheets were provided by email to all Member LEAs on Monday, October 16, 2023. There were no material changes to the amounts as of Estimate 2.

X. *Transportation Billback Update for 2023-24, Quarter 1

E. Davidson

The estimated billback cost-per-rider is \$9,300. The costs and liquidated damages, if any, will be updated throughout the year and reported each quarter.

XI. *Private School Proportionate Share for 2023-24, Quarter 1

E. Davidson

The estimated share amount from Standardized Account Code Structure (SACS) resource 3310 to 3311 was reviewed. The calculations are prescribed by California Department of Education (CDE’s) Special Education Division and rely on CALPADS data from the prior year. Special Education Division recognizes that the LEA may not be able to fully expend the proportionate share allocation due to the following reasons: (1) There are no parentally placed students with disabilities in private schools for the term of the proportionate share budget, or (2) The private school refuses the equitable services from the LEA. LEAs may hold the proportionate share budget until the last 3 months of the 27 month period. At that time, the SELPA may request from CDE's Special Education Division if the LEA may use the funds for other special education and related services.

XII. *Federal IDEA & IDEA/ARP Expenditure Report 7 for 2021-22

E. Davidson

The last expenditure report, Report 7, for the 2021-22 funds for both IDEA “Classic” and IDEA/ARP is attached. Page 1 provides the expenditures reported for the IDEA Classic, and page 2 provides the final ending balance. Page 3 provides the expenditures reported for the IDEA/ARP, and page four provides the final ending balance. Eddie highlighted that the SELPA would allocate any remaining balances in SACS resources 3310, 3315, 3305, and 3308 for the County Operated Programs for Special Education. CDE has reached out to the SELPA about the remaining balances in SACS resources 3311, 3312, 3318, 3306, 3307, and 3309 and requested that these funds are fully expended. The SELPA is working with CDE on this request.

XIII. *Review Reimbursement Claims for 2022-23

E. Davidson

Eddie reviewed Legal and NPS cost claims for 2022-23. Claims are reviewed and approved by the SELPA Executive Committee. The Legal cost claims were provided for review to that committee on October 9, 2023. Trina has advised that smaller districts save their Mental Health dollars to be used for any future claims cost.

XIV. SEIS/CALPADS/Compliance Reporting

R. Chachere

A. SEIS/CALPADS

B. Monitor and Compliance Reporting

Romy, informed members that following the Codestack conference, dates and times will be setup to individually meet with districts to provide support in troubleshooting and updates on the SEIS/ CALPADS redesign. Romy will provide the registration for districts who have not registered for the CALPADS Network event on October 24, 2023.

1. Compliance Improvement Monitoring (CIM)

Romy discussed that six districts have submitted for targeted two in September. Targeted level three is due directly to CDE on November 30, **2023**. October 31, 2023 will be a planning meeting for districts whose CIM teams are working with Differentiated Assistance (DA).

2. Small Local Educational Agencies Monitoring

Romy reminded members that CDE has changed the small LEA monitoring to a two-year review. CDE sent out corrective actions for completions last week. Romy will provide access to this information for districts who did not receive a notice.

3. IEP Implementation Monitoring

Romy advised that there is no follow-up from last spring on the next steps and to just to anticipate IEP implementation for spring 2024. Districts should continue to monitor with the system that is in place.

4. DRDP

The Desired Results Developmental Profile (DRDP) fall reporting window will begin November 1st.

C. Special Education Bridge Authorization

1. Completion of Self-Paced Online Program – SELPA

2. Confirmation of Prior Knowledge and Experience-Supervisor Recommendation

3. Enroll in coursework through Fresno Pacific University.

Romy discussed that she has worked with three districts regarding the Bridge Program and will roll out the beginning process in November. The three participating districts will offer the authorization through completion of self-paced online program.

D. Local Plan

1. Governance and Administration Due 6/30/2024

The local plan is due at the end of the school year on June 30, 2024. Romy will wait for CIM plan submission until holding workgroups per region for planning.

XV. *Two Paths to Speech Language Pathology Assistant (SLPA) Licensure

B. Meyer

Belinda Meyer, Special Education Principal, presented two paths to Speech Language Pathology Assistant (SLPA) Licensure.

XVI. Professional Development

A. 2023-2024 Workshops

R. Chachere

Romy informed members that the first F3 training IEP 101 is on October 31, 2023. Behavior Training Series 2: Secondary Classroom workshop will be held on November 1, 2023. All upcoming professional development events are available on the SELPA webpage under professional development.

- XVII. Community Advisory Committee** R. Chachere
A. October 25, 2023, 5:30 p.m. – 6:30 p.m.
Romy informed members of the next CAC meeting on October 25, 2023, and provided a recap of the last meeting in September. Based on a survey that was shared with parents, parents shared an interest in support in self-advocacy for their children.
- XVIII. LCAP** R. Chachere
Romy informed members that any questions regarding LCAP can be directed to Cathy Troxell.
- XIX. Hot Topics & Lesson of the Month** T. Frazier
None.
- XX. Future Agenda Items/Updates** T. Frazier
None.
- XXI. Next Operations Committee Meeting, November 7, 2023, at 1:00 p.m., Zoom** T. Frazier
- XXII. Adjournment** T. Frazier
The meeting was adjourned at 10:44 a.m.
J. Moore/ C. Schreiner