



FRESNO COUNTY SELPA

SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting May 8, 2023 1:00 p.m. – 3:00 p.m. via Zoom Minutes

- I. Call to Order** T. Frazier
The meeting was called to order at 1:03 pm.
- II. Introductions** T. Frazier
- III. *Adoption of Agenda** T. Frazier
C. Schreiner/ J. Moore
- IV. Community Input**
None.
- V. *Approval of Minutes of April 20, 2023** T. Frazier
J. Moore/ C. Schreiner
- VI. Standing Committee Reports** T. Frazier
1. **Executive Committee**
 2. **SGC Committee**
- VII. Information and Reports** T. Frazier
- A. Administrator's Report – Highlights of Current Information**
1. **Fiscal Update**
Trina Frazier, SELPA Administrator, had no fiscal updates as the May Revise is awaited.
 2. **Legislative Update**
Trina informed the members that the bills are in review with the legislative committee. SB 354 and SB 445 are under review for the suspense file due to fiscal implications on these bills. AB 1517 regarding SELPA governance, accountability and transparency has moved on to appropriations.
 3. **First Student Update**
Trina informed members that all First Student routes have assigned drivers.
- Trina discussed how the transition of Mental Health dollars issued directly to districts for 2023-2024 will impact Non-Public School (NPS) placements at Creative Alternatives. Districts will be responsible for directly covering the expense for NPS placements rather than requesting a reimbursement from the NPS pull. Districts will also be responsible for funding school psychologist or speech therapist services if required for the student.

4. **Meetings Next Year**

Members have agreed to attend a combination of in-person and virtual Operations Committee meetings for the 2023-2024 year.

B. FCSS Operated Program Updates

C. Borges

1. ***Class Loading**

Chris Borges, Executive Director of Special Education, reviewed the handout titled “Class Loading 2022-2023” as of May 3, 2023. Chris reported the enrollment numbers are as follows: 396 students within the Extensive Support Needs (ESN) program, 106 students for the CIRCLE and PIP programs, 41 students for DHH, and 64 students for TIES, totaling 607 students. There are 18 students enrolled in Non-Public Schools (NPS). There are a total of 41 referrals with 22 referrals pending placement. CIRCLE, PIP and TIES programs are the most impacted with referrals. Chris emphasized the need for classroom space to serve more students, especially for programs that are impacted with placements.

2. ***Percentage of Students Served**

Chris reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The spreadsheet displays the percentage each district makes up of the SELPA based on fall 2021 census data and the percentage of enrollment in county-operated programs including NPSs.

3. **Updates**

The competitive salary schedule for speech pathologists at Fresno Unified School District has resulted in additional resignations for county-operated speech pathologists. Members shared that they are experiencing the same concern. Districts are reluctant to resort to virtual speech services. Legal Counsel, Jennifer Rowe-Gonzalez, commented on the potential of hiring retired Speech Language Pathologists part time to aid with the supervision of Speech Language Pathologists Assistants (SLPA).

4. **County-Operated Class Space**

There is still a need for securing a classroom space for the Adult Transition Program (ATP) classroom at Fresno Pacific University.

5. **Alternative Pathway to High School Diploma**

Chris updated members on the work in progress for the Alternative Pathway workgroup. The workgroup has collaborated on a better understanding that Alternative Pathway bound students, like foster care group home students, can graduate by meeting a minimum requirement of 130 credits. Chris and Jennifer discussed the concerns that have been raised with the state advising districts to apply for the algebra waiver. The algebra waiver seems inconsistent with the fact that students would still be required to complete three to four years of aligned algebra coursework, for a high school diploma. The workgroup and the committee members have agreed to provide parent notice and information at around the same time. The workgroup is developing IEP team and parent guidance. The Fresno county-operated team is working on a Q&A related to Alternative Pathway.

VIII. *Adoption of Annual Budget & Services Plans for 2023-24

E. Davidson

Eddie Davidson, Student Services Fiscal Director, informed members that the Annual Budget and Services Plan for 2023-24 was approved for adoption at the Superintendents’ Governance Council

(SGC) meeting. Eddie provided guidance on where the plans can be located online. Eddie mentioned that Romy Chachere and her team will send out CDE's Certification 5 to each LEA for signature. This certification acknowledges the adoption of the plans.

- IX. *Federal IDEA Expenditure Report 2 for 2022-23** E. Davidson
Eddie reviewed the handout titled "Federal IDEA Expenditure Report 2 for 2022-23". There is an approximate balance of three million dollars. Eddie advised that California Department of Education (CDE) has requested the IDEA ARP funds are expended before this remaining balance is fully exhausted. Following report 3, Eddie will adjust balances to ensure that the IDEA/ARP are fully expended.
- X. Federal IDEA Expenditure Report 3 for 2022-23, Due 7/15/23** E. Davidson
Eddie reminded members that the Federal IDEA Expenditure Report 2 for 2022-23 is due July 15, 2023.
- XI. Federal IDEA Expenditure Report 6 for 2021-22, Due 7/15/2023** E. Davidson
The Federal IDEA Expenditure Report 6 for 2021-22 is due July 15, 2023. Eddie has discussed with districts' fiscal teams on combining the federal reports to eliminate confusion and error in reporting.
- XII. AB 130 Expenditure Report 6 for 2021-22, Due 7/15/23** E. Davidson
Eddie informed members that AB 130 Expenditure Report 6 for 2021-22 is due July 15, 2023. All funding must be legally obligated by June 30, 2023, and liquidated by September 30, 2023. Eddie has strongly advised to contact him if any members have difficulty utilizing the funds on allowable expenses to avoid the loss of these funds.
- XIII. *Adopted Changes to the Legal Cost Pool and NPS/NPA Pool of the Funding Allocation Plan** E. Davidson
Eddie reviewed the adopted changes to the Legal Cost Pool and NPS/NPA Pool of the Funding Allocation Plan. All references to "Non-Public Agency (NPA)" have been removed. Restrictions on legal costs have been removed, allowing claims for more than two consecutive years with the review and approval of the SELPA Executive Committee.
- XIV. Reimbursement Claims for 2022-23, Due 7/31/23** E. Davidson
Eddie informed members that July 31, 2023, is the deadline for reimbursement claims for 2022-23.
- XV. SEIS/CALPADS/Compliance Reporting** R. Chachere
1. **SEIS/CALPADS**
Romy Chachere, SELPA Director, reported to members that the CALPADS end of year three and four window was now open for submissions. Romy advised members to work with their CALPADS administrators to identify errors for correction and ensure all reportable transactions have been posted to CALPADS. CDE will be moving forward with the redesign of CALPADS. We have collaborated in hosting an event targeted for SEIS and Special Education Administrators on August 23, 2023 as part of a roadshow. Romy will provide registration information for the event.
 2. ***Monitor and Compliance Reporting**
 - a) **Compliance Improvement Monitoring (CIM)**
Romy will provide a link to the padlet with all the training recordings that have been hosted by CDE. The videos will aid as a resource while undergoing step one due on June 30, 2023. Romy reminded members to include her in the arrangement of meetings from now until June 30.

b) Small Local Educational Agencies Monitoring

The cycle A small Local Educational Agencies (LEAs) received their student review list through Stepwell. Romy will provide updates on the process to prepare for Cycle B who received notification in August.

c) IEP Implementation Monitoring

Romy requested clarification from districts who no longer had students enrolled that were listed on the student file review list. If the student was enrolled at any time between March 1 through April 28 and the records for services are accessible the student will be accounted for.. The state SELPA committee is working with SEIS on instructions on data upload to generate a report from Service Tracker. Romy advised districts to review their student lists and gather data.

d) Personnel Data Report-Due to SELPA May 19, 2023

Dominic Johnson, SELPA Lead Department Automation Specialist, has provided districts with the documents regarding the personnel data report. Once the completed documents have been returned to Dominic, they will be uploaded, certified, and submitted.

e) DRDP

The Desired Results Developmental Profile (DRDP) is due May 31, 2023. An updated list of assessors is available.

XVI. Professional Development

1. **2023-2024 Workshops**

R. Chachere

The last workshop for the year, “Legal Updates Spring 2022-23”, will be held on May 11, 2023. The list of scheduled professional development events for 2023-2024 will be available by June.

XVII. *Community Advisory Committee

R. Chachere

The first in-person Community Advisory Committee Resource Fair will be on May 9, 2023 at Rafer Johnson Middle School in Kingsburg Elementary Charter District

XVIII. LCAP

C. Troxell

Cathy Troxell shared with members the new LCAP development resources released by CDE.

XIX. Hot Topics

T. Frazier

1. **Emergency Alert Systems in Districts**

Jennifer advised districts to review their safety plans on protocols and system for support staff inclusion in emergency alert systems.

XX. Future Agenda Items/Updates

T. Frazier

None.

XXI. Next Operations Committee Meeting, TBD

T. Frazier

XXII. Adjournment

T. Frazier

The meeting was adjourned at 1:57 p.m.

C. Schreiner / J. Moore