



FRESNO COUNTY SELPA

SPECIAL EDUCATION LOCAL PLAN AREA

Trina Frazier, Assistant Superintendent

Operations Committee Meeting April 20, 2023 9:00 a.m. – 11:00 a.m. Room 201 Minutes

Members: **Region I:** Julie Shafer **Region II:** Judi Szpor, Martha Tyler, Anthony Evaristo, Erin Pasillas, Cindy Schreiner, Jason Stricker **Region III:** Tod Tompkins, Jennifer Pinto, Betty Carmona, Denise Bedoian, Rebecca Gamez, Jeff Moore **Region IV:** Chris Borges **SELPA Staff:** Trina Frazier, Eddie Davidson, Romy Chachere, Laura Wascher, Monica Raigoza **Guests:** Joy Bratton, Jennifer Rowe Gonzalez, Farah McGovern, Joline Terry

- I. Call to Order** T. Frazier
The meeting was called to order at 9:02 am.
- II. Introductions** T. Frazier
- III. *Adoption of Agenda** T. Frazier
C. Schreiner / J. Moore
- IV. Community Input**
None.
- V. *Approval of Minutes of March 9, 2023** T. Frazier
C. Schreiner / J. Moore
- VI. Standing Committee Reports** T. Frazier
 1. **Executive Committee**
 2. **SGC Committee**
- VII. SEIS/CALPADS/Compliance Reporting** R. Chachere
 1. **SEIS/CALPADS**
Romy Chachere, SELPA Director, reminded members that the CALPADS end of year three and four window will open May 8, 2023. Romy informed members that there are delays in the CALPADS redesign that may impact the launch for the 2023-2024 academic year. An update will be provided in late May.
 2. ***Monitor and Compliance Reporting**
 - a) **Compliance Improvement Monitoring (CIM)**
Romy reviewed the CIM timeline and CIM team revisions on the handout titled "CIM Team Development Training 4.6.23". The recording for the CIM webinar held on April 18, 2023, is available for those who did not attend. The padlet has been updated with documents and previous webinar recordings. Romy emailed districts within target two a list of due dates and resources and trainings. Romy will be setting up meetings with districts to review data and the CALPADS calculation with specific indicators.

**indicates handout*

b) Small Local Educational Agencies Monitoring

The student file review list was not received on April 1, 2023. With an influx of deadlines, a grace period has been granted. Romy will provide an update.

c) IEP Implementation Monitoring

Romy informed members that the IEP implementation list of students for review should be available in May. A committee with the state SELPA has met with SEIS to create a process in which SEIS users can upload the list and SEIS will collect the data for all student services provided which will be followed by identifying what percentage was met.

d) Personnel Data Report-Due to SELPA May 19, 2023

Dominic Johnson, SELPA Lead Department Automation Specialist, has provided information regarding the personnel data report due on May 19, 2023. Romy and Dominic can assist with guidance on past personnel data reports and identifying changes.

e) DRDP

The Desired Results Developmental Profile (DRDP) spring window opened on April 1, 2023, and should be confirmed by June 1, 2023.

3. New SPED Director Networking Group

The first SPED Director Networking Group meeting had a successful turnout. Romy will provide all upcoming meeting dates for those who are interested in participating.

4. NCI and Handle with Care

The SELPA currently utilizes NCI for providing training and support regarding crisis intervention. There has been consideration of transitioning to a new platform named Handle with Care for training services. The committee provided feedback and requested that both training options are offered. There are a few key benefits for utilizing certification through Handle with Care. Practices of intervention only require one certified staff rather than two and allow less supervision interruptions in the classroom.

VIII. Professional Development

1. 2022-2023 Workshops

R. Chachere

The final workshop in the series “Eligibility Series: Limiting Factors” will be held on April 25, 2023. The “Legal Updates Spring 2022-23” workshop will be held on May 11, 2023. The 2023-2024 Professional Development calendar should be available by the end of May. The new calendar will include workshops targeting paraeducators and general education staff.

IX. *Community Advisory Committee

R. Chachere

The annual budget service plan was reviewed at the last Community Advisory Committee (CAC) meeting held earlier that week. The CAC Resource Fair on May 9, 2023, has 16 vendors confirmed.

X. Information and Reports

T. Frazier

A. Administrator's Report – Highlights of Current Information

1. Fiscal Update

Trina Frazier, SELPA Administrator informed members that Eddie Davidson, SELPA Fiscal Director, will be presenting across the state on Special Education Onboarding on May 26, 2023. The link to the presentation will be shared with the members.

There is uncertainty regarding the inclusion of the proposed 8.13 percent cost of living adjustment (COLA) rate to Local Educational Agencies (LEAs) in the May Revise. A 10-billion-dollar deficit revenue is forecasted, which could result in triggers to access the reserves. The million-dollar increase was confirmed for Out-of-Home care funding. Eddie will be working on compiling more information and clarification on how the funding is determined.

2. Legislative Update

Trina reviewed legislation that would be the most impactful to Special Education. AB 438 would require an IEP, to include measurable postsecondary goals and transition services beginning when an individual with exceptional needs is 14 years of age. The SELPA Association has submitted a letter of support for AB 248 that would remove obsolete terminology from existing provisions of law. AB 1517 ensures the timely implementation of the annual assurances support plan by requiring the California Department of Education (CDE) to update its local plan template by 2024 and requiring its inclusion to the local plan by 2025. SB 323 will require the Individualized Education Program (IEP) for a pupil with exceptional needs to include if the procedures in the comprehensive school safety plan are insufficient to ensure the pupil's safety in an emergency at the pupil's current school site and a description of the necessary accommodations to those procedures. SB-445 requires a local education agency (LEA) upon request by a parent to translate the completed IEP as well as any revisions to the IEP in the native language of the parent(s) within 30 days of being requested.

3. First Student Update

Chris Borges, Executive Director of Special Education, informed the committee that all driver positions are filled but there are two drivers that are on a leave of absence. These drivers' routes have been doubled up with existing routes which has created longer routes and delays.

B. FCSS Operated Program Updates

C. Borges

1. *Class Loading

Chris Borges, Executive Director of Special Education, reviewed the handout titled "Class Loading 2022-2023" as of April 17, 2023. She reported the enrollment numbers are as follows: 397 students within the Extensive Support Needs (ESN) program, 103 students for the CIRCLE and PIP programs, 41 students for DHH, and 63 students for TIES, totaling 604 students. There are 17 students enrolled in Non-Public Schools (NPS). There are a total of 59 referrals with 40 referrals pending placement.

2. ***Percentage of Students Served**
Chris reviewed the handout titled “Students Served in County-Operated Programs by District of Residence”. The spreadsheet displays the percentage each district makes up of the SELPA based on fall 2021 census data and the percentage of enrollment in county-operated programs including NPSs. The data from the 2021 census will be used for the remainder of the year to ensure a consistent value on the report. The 2022 census data will be used for the new academic year.
3. **Updates**
Chris reminded members of Kids Day on April 28, 2023. Volunteers for the event are still needed.
4. **County Operated Class Space**
Kings Canyon Unified School District has offered to provide space for an ESN classroom. Selma Unified School District has also committed to providing a classroom for one of two Adult Transition Program (ATP) classrooms in need of space. The Fresno Pacific University (FPU) ATP classroom will continue to have access to their classroom on the FPU campus through December of this year.
5. **Alternative Pathway to High School Diploma**
The Alternative Pathway workgroup met on March 31, 2023. SELPA Legal Counsel, Jennifer Rowe-Gonzalez, is working on guidance for IEP teams and parent notifications to be included in annual notifications for the new school year. There was discussion on the possibility of applying the minimum 130 credits for foster youth to the alternative pathway option. Chris emphasized members’ consideration in applying for algebra waivers. It is expected to fully implement the Alternative Pathway option for the 2024-2025 academic year.

- C. *Federal IDEA Expenditure Report 1 for 2022-23** E. Davidson
Eddie reviewed the handout titled “Federal IDEA Expenditure Report 1 for 2022-23”. The report displays current expenditures. They are projected to be on target for 2022-23.
- D. *Federal IDEA Expenditure Report 5 for 2021-22** E. Davidson
Eddie reviewed the handout titled “Federal IDEA Expenditure Report 5 for 2021-22”. There are significant amounts in the remaining balance. Except for Private School funds, the SELPA can aid in re-allocating the remaining balances.
- E. *Federal IDEA/ARP Expenditure Report 5 for 2021-22** E. Davidson
The Federal IDEA/ARP are one-time funds that should be legally obligated September 30, 2023. Eddie clarified that the balances on the report were generated on December 31, 2022, and have most likely changed.
- F. *AB 130 Expenditure Report 5 for 2021-22** E. Davidson
The item was not covered.
- G. AB 130 Balance Review** E. Davidson
Eddie discussed the remaining balances in AB 130. The SELPA wants to ensure that the funds are legally obligated by June 30, 2023, and liquidated by September 30, 2023. The expenditure affects the Maintenance-of-Effort (MOE).

- H. *Public Hearing Notice for Annual Budget & Service Plans for 2023-24** E. Davidson
Eddie discussed the Public Hearing Notice for Annual Budget & Service Plans for 2023-24. LEAs must post the Public Notice at every site for at least two weeks. The public hearing meeting will be held in person.
- I. *Funding Allocations for 2022-23 Quarter 3; & Funding Allocations for 2023-24 Estimate 1** E. Davidson
Eddie discussed the handout titled “Funding Allocations for 2022-23 Quarter 3” sharing that each column represents a funding source and how much is allocated to each LEA. The 2023-2024 Funding Allocations Estimate 1 has not been released due to uncertainty in the COLA rate and adjustments to Mental Health funds.
- J. *Transportation Billback Update for 2022-23 Quarter 3 & 2023-24 Estimate 1** E. Davidson
Eddie reviewed the handout titled, “Transportation Billback Update for 2022-23 Quarter 3”. The estimated cost-per-rider is \$11,200. If the funding from the ED Code 41850.1 is received the cost-per-rider will drop down to approximately \$7,400.
- K. *Private School Proportionate Share for 2022-23 Quarter 3** E. Davidson
Eddie reviewed the handout titled “Privat School Proportionate Share for 2022-23”. The private school proportionate calculation is used to determine IDEA funds allocated to each member LEA for parentally placed students with disabilities in private schools. The funding must be expended within 27 months. A reference for allowable expenditures was provided to members.
- L. *Maintenance-of-Effort Update for 2022-23 SEMAI** E. Davidson
Eddie reviewed the handout titled, “Maintenance-of-Effort Update for 2022-23 SEMAI”. A majority of members are expected to meet MOE. Eddie is working with members who project difficulty in meeting MOE.
- M. Special Education MOE Primer** E. Davidson
A 10-minute introduction called the “MOE primer” video is available for anyone who would like a better understanding of MOE.
- N. Federal IDEA Expenditure Report 2 for 2022-23, Due 4/15/2023** E. Davidson
The Federal IDEA Expenditure Report 2 for 2022-23 was due April 15, 2023.
- O. WorkAbility End-of-Year Expenditure Report, Due 5/30/2023** E. Davidson
The WorkAbility End-of-Year Expenditure Report is due May 30, 2023. The report is based off projections because it’s required by CDE immediately at the end of the year.
- P. LCAP** C. Troxell
Marvin Baker provided information regarding the LCAP and SELPA consultation for the development of actions in the outcomes addressing the needs for students with disabilities.
- XI. Hot Topics** T. Frazier
Members expressed a concern for increased speech therapists’ resignations because competitive salaries amongst districts.
- XII. Future Agenda Items/Updates** T. Frazier
None.

XIII. Next Operations Committee Meeting, May 8, 2023, at 1:00 p.m., Zoom

T. Frazier

XIV. Adjournment

T. Frazier

The meeting was adjourned at 10:50 am.