



**Jim A. Yovino**  
Superintendent

# fresno county superintendent of schools



**Special Education Local Plan Area**  
Trina Frazier, Assistant Superintendent

**Operations Committee Meeting**  
**February 17, 2021**  
**9:00 a.m. – 11:00 a.m. † Zoom**

**Members: Region I:** Hillary Reid, Teresa Page, David Paliughi **Region II:** Gloria Reiger, Anthony Evaristo, Cindy Schreiner, Jodie Wiens, Jason Stricker, **Region III:** Tod Tompkins, Jennifer Pinto, Betty Carmona, Keith Mackey, Melissa Andresen, Jojo Reyes, Terry Hirschfield, Christy Grace, Jeff Moore, Derek Cruz, Christine Doughtry **Region IV:** Tangee Pinheiro **SELPA Staff:** Trina Frazier, Eddie Davidson, Romy Chachere, Laura Wascher, Monica Raigoza **Guests:** Christina Borges, Dana Budd, Michelle, Roberto, Jennifer Rowe Gonzalez, Trish Small, Michelle Roberto, Monica Peterson, Heather Gomez

- I. Call to Order** T. Frazier  
The meeting was called to order at 9:04 am.
- II. Introductions** T. Frazier
- III. \*Adoption of Agenda** T. Frazier  
*J. Reyes/ J. Moore*
- IV. \*Approval of Minutes of January 28, 2021** T. Frazier  
*J. Moore/ J. Reyes*
- V. Standing Committee Reports** T. Frazier
  - 1. **Executive Committee**
  - 2. **SGC Committee**
- VI. Information and Reports** T. Frazier
  - A. Administrator’s Report – Highlights of Current Information**
    - 1. **Fiscal Update**  
Trina Frazier, SELPA Administrator, informed the committee that the assembly and the senate have a proposal to the Newsom Administration’s re-opening of schools. It is still under negotiation and a bill will soon be introduced. Included in the bill is prioritization of vaccinating school staff, stable cohorts by April 15, 2021 for students who are chronically absent, lack distance learning capability, and are foster or homeless youth. Parents must also be given the option of distance learning and in-person instruction. Schools open with in person instruction may proceed as long as a school safety plan is in place.
    - 2. **Legislative Update**  
Item covered in VI.A.1.
    - 3. **First Student Update**

*\*indicates handout*

Trina reported that they are approaching a final negotiation to settle with First Student. A signed copy of the contract amendment was received and will be reviewed by the SELPA legal counsel.

4. **Related Service - Physical Therapy** C. Borges  
Christina Borges, Special Education Director, inquired with committee members on how many districts have a contract with a Physical Therapist (PT). Concerns were shared on the difficulty for smaller districts in contracting with a Physical Therapist when a student is in need of PT services. The county-operated programs would like to provide support in assisting these districts with options for PT.
5. **CALPADS Workgroup Debrief**  
Trina thanked members who participated in the first CALPADS Workgroup that was held.

Legal counsel, Jennifer Rowe-Gonzalez provided an update from a school attorney call she participated in. California Department of Education (CDE) has released further guidance on grading student progress and supplements the previous guidance. A link on the updated guidance will be shared with committee members.

**B. FCSS Operated Program Updates** T. Pinheiro

1. **\*Class Size Capacity**  
Tangee Pinheiro, Executive Director of Special Education, reported that as of January 27, 2021, enrollment numbers are as follows: 380 students with moderate to severe intellectual disabilities, 108 students for the CIRCLE and PIP Programs, 77 students for ED/TIES, and 47 students for DHH, totaling 612 students. There are 20 students enrolled in Non-Public Schools (NPS). There are 49 pending referrals.
2. **\*Percentage of Students Served**  
Tangee reviewed with the committee the handout "Percentage of Students Served" as of January 27, 2021.
3. **Updates**  
Tangee informed the committee that distance learning continues. There are about 345 students that have expressed interest in-person learning and at the time have been assigned to a cohort. Students who were attending in person prior to the winter break continue to attend in person.

**C. Maintenance-of-Effort SEMAI for 2020-21, Due 3/15/21** E. Davidson

Eddie Davidson, Student Services Fiscal Director, reported to the committee that the Maintenance of Effort (MOE) for second interim for the 2021 Fiscal year is due March 15, 2021. A notice with instructions for MOE was emailed to all districts' fiscal teams. As a result of the pandemic, there may be some possible reductions in utilities, rent or leases and other costs which are not exempt or allowable reductions from the federal perspective. This can have a negative effect on the MOE.

**D. Annual Budget and Service Plans for 2021-22** E. Davidson

Eddie shared that they are beginning the Annual Budget and Service Plan project. California Department of Education (CDE) has requested estimated expenditures for the next fiscal year. The first interim projections will be used to provide this data. Eddie and Romy Chachere,

SELPA Compliance Officer, will be working together to complete this by the deadline of June 30, 2021.

- E. \*Annual Review of Mental Health Balances for 2019-20** E. Davidson  
Eddie reviewed the handout titled “Annual Review of Mental Health Balances for 2019-20”, explaining that the table columns on the handout represent what each district’s beginning balance is for each fiscal year identified. The purpose of this information is to provide districts with their AB114 balances to follow throughout the years and identify trends. Eddie shared that legislation passed that AB114 funding can be used this year and moving forward on any educationally related mental health service to students with or without Individualized Education Plans (IEPs).

- F. Federal IDEA Expenditure Report 5 for 2019-20, Due 2/19/21** E. Davidson  
Eddie informed members that a notification was sent out to districts regarding the Federal IDEA Expenditure Report 5 for 2019-20 that is due on February 19, 2021.

- G. SEIS/CALPADS** R. Chachere

1. **SEIS/CALPADS**

a) **Overdue Initial Eligibility, Evaluations, IEPs**

Romy shared with the committee that Dominic Johnson, SELPA Lead Department Automation Specialist, emailed districts an updated SEIS manual for supplemental and IEP forms. The manual is also available in the document library. There are seven districts that received overdue initial notices. There is a 45-day corrective notice. Romy will work individually with districts that have received a notice.

2. **Monitor and Compliance Reporting**

a) **Special Education Plan**

Romy shared that all districts should have received from CDE the submission Approval Notices for Special Education Plans. Romy asked that districts reach out to her if notices have not been received. Romy advised members to continue to monitor their plans, hold meetings, and collect meeting notes and required documents. Any changes needed as of now should be documented.

b) **Disproportionality/Significant Disproportionality**

Romy informed members that notice for Disproportionality or Significant Disproportionality should be received between April and May. Romy will provide updates as new information is received.

c) **Personnel Data Report**

Romy reported that notices will be sent out mid-March to early April and will be due on June 11, 2021. Dominic will be working with districts when the notices are received.

d) **Local Plan Update**

Romy explained that the updated versions of the Local Plan are available. Romy is verifying what policies are required before moving forward and adopting a whole list of policies in the new Local Plan. A draft will be available in March.

- H. Professional Development**

R. Chachere

Romy informed members of upcoming professional development events. IEP - Placement in the Least Restrictive Environment workshop will be held on February 24, 2021. Nonviolent Crisis Intervention (NCI) Refresher Training will be held on February 25, 2021. The next Virtual Autism Network workshop is on March 2, 2021. Romy informed members that all upcoming event dates and OMS links for registration are available on the SELPA website.

**I. Community Advisory Committee**

M. Pena

Romy shared that a Community Advisory Committee meeting will be held on February 17, 2021. The next meeting is anticipated to be held in late March or early April.

**J. LCAP**

M. Baker/D. Budd

Dana Budd provided an update on the completion of training one and two for the Local Control and Accountability Plan (LCAP) annual training. The third training will cover the annual update, which districts will provide an annual update for the Learning Continuity Plan for 2020-21 and the LCAP for the 2019-20 school year. Districts are consulting with the SELPA Administration to ensure action in the Local Education Agency (LEA) LCAP, for persons with disabilities are aligned and consistent with the strategies in the annual assurance and support plan for students with exceptional needs.

**VII. Hot Topics**

T. Frazier

Jennifer advised members that an advocate could attend an IEP meeting without the IEP team being notified in advance. Parents can bring whomever they want to an IEP meeting without notification to the IEP team. The notice requirement lies with the LEA.

**VIII. Future Agenda Items/Updates**

T. Frazier

None.

**IX. Next Operations Committee Meeting, March 23, 2021, via Zoom**

T. Frazier

**X. Adjournment**

T. Frazier

The meeting was adjourned at 10:07 a.m.