



**Jim A. Yovino**  
Superintendent

# fresno county superintendent of schools



**Special Education Local Plan Area**  
Trina Frazier, Assistant Superintendent

**Operations Committee Meeting**  
**November 12, 2020**  
**2:00 p.m. – 4:00 p.m. ✦ Zoom**

**Members: Region I:** Teresa Page, David Paliughi **Region II:** Anthony Evaristo, Joy Bratton, Jodie Wiens  
**Region III:** Jennifer Pinto, Betty Carmona, Keith Mackey, Melissa Andresen, Terry Hirschfield, Mary Frea, Jeff Moore, Vicki Tarvin **CAC Representative:** Marlene Pena **Region IV:** Tangee Pinheiro **SELPA Staff:** Trina Frazier, Eddie Davidson, Romy Chachere, Laura Wascher, Monica Raigoza **Guests:** Christina Borges, Dana Budd, Michelle, Roberto, Jennifer Rowe Gonzalez, Trish Small, Monica Peterson

## Minutes

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| <b>I. Call to Order</b>  | T. Frazier |
| <b>II. Introductions</b>   | T. Frazier |
| <b>III. *Adoption of Agenda</b><br><i>J. Moore/ J. Bratton</i>   | T. Frazier |
| <b>IV. *Approval of Minutes of October 15, 2020</b><br><i>G. Reiger / J. Moore</i>   | T. Frazier |
| <b>V. Standing Committee Reports</b>   | T. Frazier |
| <ol style="list-style-type: none"> <li>1. <b>Executive Committee</b></li> <li>2. <b>SGC Committee</b></li> </ol>   |            |
| <b>VI. Information and Reports</b>   | T. Frazier |
| <b>A. Administrator’s Report – Highlights of Current Information</b>   |            |
| <ol style="list-style-type: none"> <li>1. <b>Fiscal Update</b><br/>Eddie Davidson, Student Services Fiscal Director, shared that the ADR grants are being processed to get the funding out to districts. Trina Frazier, SELPA Administrator, reminded the committee to continue to meet their Maintenance-of-Effort (MOE). Trina asked districts to work with Eddie if they are struggling to meet their MOE. Eddie added that he is working with four districts that are not meeting their MOE.</li> <li>2. <b>Legislative Update</b><br/>Trina informed the committee of an update regarding the new NPA/ NPS monitoring requirements. Under the Ed. Code, preplacement visits are required. This is only if there are no other students in that NPS. For any new NPS’s, ensure the annual monitoring visits are conducted. If COVID has not allowed it to be feasible, the options are to have the visit be done in-person, onsite, or to file for a state waiver to eliminate the requirement that the visit is done onsite, and lastly consult legal counsel to conduct the visit virtually.</li> </ol> |            |

*\*indicates handout*

3. **First Student Update**

Trina reported to the committee that we are working closely with First Student. First Student was asking for \$360,000 of payment during COVID, which is about a third of what would have been paid without interruptions. Eddie and the SELPA Transportation Scheduler reviewed the data. We have worked closely with Fresno Unified to come up with a similar settlement. \$100,000 was offered to make up for the period. First Student said they would potentially accept the offer and wanted to have the contract resume once again in August 2021. A date in mid-September 2021 is being negotiated. We will not be going out for bid and will be agreeing to an additional five year contract. With the \$100,000 settlement, the cost per rider is \$4,573.63.

4. **Wellness Center Update**

Item not covered.

**B. FCSS Operated Program Updates**

T. Pinheiro

1. **\*Class Size Capacity**

Tangee Pinheiro, Executive Director of Special Education, reported that as of October 29, 2020, enrollment numbers are as follows: 389 students with moderate to severe intellectual disabilities, 111 students for the CIRCLE and PIP Programs, 75 students for ED/TIES, and 44 students for DHH, totaling 619 students. There are 19 students enrolled in Non-Public Schools (NPS). There are 45 pending referrals. The increased number of pending referrals is due to students that are not being placed during school closures. And to ensure the opportunity for parents to view their student's school environment before conducting an IEP. There are about 100 students present each day of in-person sessions.

2. **\*Percentage of Students Served**

Tangee reviewed with the committee the handout "Percentage of Students Served" as of October 29, 2020. Tangee asked that committee members take note of how many students are in county-operated programs. Tangee reminded the committee that the two furthest columns to the right of this document, show that the more closely the numbers are aligned is reflective of how closely each district is aligned to their allocated space in county-operated programs.

3. **Updates**

Attendance is now being collected and we are determining whether a student is participating in-person or through distance learning. The data is available to districts if needed.

4. **Referrals Update**

Item covered in VI.B.1.

5. **Parent Handbooks**

With guidance from legal counsel, it was determined that students should be receiving districts' annual notification enrollment packets and then supplemented with the county-operated programs items that are applicable. Tangee asked that districts provide additional annual notifications to be available as a hard or digital copy of their district's notification enrollment packets so they can be disseminated to all county-operated program students.

**C. \*Approved Claims for 2019-20**

E. Davidson

Eddie reviewed the handout titled "Claims Update for 2019-20 Legal Cost Claims". The legal cost claims were submitted and approved by the Executive Committee on November 2, 2020. The total claims amount is \$218,807.

- D. \*Federal IDEA Expenditure Report 4 Update for 2019-20** E. Davidson  
Eddie reviewed the handout titled “Federal IDEA Expenditure Report 4 for 2019-20”. Eddie informed the committee that these funds can be expended for 27 months, but is recommended to be spent within the first 12 months. The handout displays expenditures claimed for Report 4. It was submitted to the California Department of Education (CDE).
- E. \*Federal IDEA Expenditure Report 7 Update for 2018-19** E. Davidson  
Eddie reviewed the handout titled “Federal IDEA Expenditure Report 7 for 2019-20”. Eddie pointed out that there are members that submitted claims for this report. Eddie explained that funds were moved from members who could not expend their funds to county-operated Programs. Eddie added that \$10,807 dollars were not spent for IDEA- Private School.
- F. \*Excess Cost Calculations Update for 2019-20** E. Davidson  
Eddie reviewed the handout titled “Excess Cost Calculations Update for 2019-20”. This is a summary of the Excess Cost Report. The details were submitted to CDE. The Excess Cost ensures that federal funds are used for the excess cost of students with disabilities.
- G. \*Maintenance-of-Effort Update for SEMA for 2019-20 and SEMB for 2020-21** E. Davidson  
Eddie reviewed the handout titled “Maintenance-of-Effort Update for SEMA for 2019-20 and SEMB for 2020-21”. Eddie reported to the members that all of the members passed the MOE test for SEMA. There are four tests that can be met to pass , and only meeting one test is required to pass. In the SEMB for 2020-21, all but four members met their MOE. The SEMB allows to catch this with time to ensure it is met.
- H. \*Table 8 Update for 2019-20** E. Davidson  
Eddie explained the handout titled “Table 8 Update for 2019-20”. This is a report that has been produced on each district’s behalf, that reviews all of the memberships and how much allocation is received in the federal dollars.
- I. \*SELPA 3-Year MOE Contribution Report** E. Davidson  
Eddie informed the committee that all members are contributing. The SELPA’s contribution dropped from 39.9% to 39.2%.
- J. SEIS/CALPADS** R. Chachere
1. **SEIS/CALPADS**
    - a) **Updates**

Romy Chachere, SELPA Compliance Officer, shared a reminder from CALPADS that districts’ Fall 1 Data is approved by November 20, 2020. The deadline is December 18, 2020. Romy reminded members to check their CALPADS transaction page to ensure all of their transactions have been submitted and accepted by CALPADS. Some districts have been approved. SEIS has new homepage. A guide of the changes is available in the document library. The DRDP Fall 2020 reporting is due on February 1, 2020. It is recommended to be completed by December 18, 2020 to allow the SELPA to review and certify the reports.
  2. **Monitor and Compliance Reporting**
    - a) **Special Education Plan**

Romy informed the committee of the LEA identification form and the elements districts are out in. The date to submit to Romy for review is

November 20, 2020. They will be submitted from the SELPA to the CDE on December 15, 2020.

**K. Local Continuity Attendance Plan** M. Baker/R. Chachere  
Romy informed the committee that any questions can be directed her way regarding the Local Continuity Attendance Plan.

**L. Professional Development** R. Chachere  
New dates and links will be provided for cancelled workshops and trainings. Romy informed the members of the importance of confirmed participation of those registered for in-person trainings. Video recordings are available for members.

**M. Community Advisory Committee** M. Pena  
Marlene Pena, with Exceptional Parents Unlimited (EPU), reported to the committee the feedback provided in a survey to parents regarding the Community Advisory Committee. There were a total of 39 responses from families from 11 different districts. The feedback can be provided to members. There were a lot of positive feedback from the parents. Concerns were also shared by parents. A follow up email will be sent to families who participated in the survey. A meeting is anticipated at the end of January 2021. Assistance is being asked from members to distribute the flyer and information to families in their districts.

**VII. Hot Topics** T. Frazier  
Trish Small, Pupil Personnel Services Senior Director, updated the members on their record transition process. Hard copy files of students that were processed and enrolled in a county-operated programs are being returned to districts. The district of residence is the custodian of records for the child regardless of whether they are enrolled in a county-operated program. Trish asked that members work with their records processing team to ensure they are aware that along with processing the social security request, that they also need to be processing those of students enrolled in county-operated programs.

**VIII. Future Agenda Items/Updates** T. Frazier  
None.

**IX. Next Operations Committee Meeting, January 28, 2021, via Zoom** T. Frazier

**X. Adjournment** T. Frazier  
The meeting was adjourned at 3:20 p.m.