



fresno county superintendent of schools



Special Education Local Plan Area
Trina Frazier, Chief Student Services Officer

Operations Committee Meeting
September 10, 2020
9:00 a.m. – 11:00 a.m. ✦ Zoom
Meeting Minutes

Members: Region I: David Paliughi, Teresa Page **Region II:** Anthony Evaristo, Jose Guzman, Joy Bratton, Cindy Schreiner, Jodie Wiens, Diana Gischel-Lingo **Region III:** Tod Tompkins, Jennifer Pinto, Betty Carmona, Keith Mackey, Melissa Andresen, Denise Bedoian, Jojo Reyes, Terry Hirschfield, Christy Grace, Raul Hernandez, Jeff Moore, Evelyn Diaz, Derek Cruz, Christine Doughty **SELPA Staff:** Trina Frazier, Eddie Davidson, Romy Chachere, Laura Wascher, Monica Raigoza **Guests:** Jennifer Rowe-Gonzalez, Trish Small, Michelle Roberto, Christina Borges, Elizabeth Echeveste, Shant Avakian, Monica Peterson, Mary Oates, Michelle Willems, Dana Budd, Heather Gomez

- I. Call to Order** T. Frazier
The meeting was called to order at 9:00 a.m.

- II. Introductions** T. Frazier

- III. *Adoption of Agenda** T. Frazier
C. Schreiner / T. Hirschfield

- IV. *Approval of Minutes of June 19, 2020** T. Frazier
C. Schreiner / T. Hirschfield

- V. Standing Committee Reports** T. Frazier
 - 1. **Executive Committee**

- VI. Information and Reports** T. Frazier
 - A. Administrator's Report – Highlights of Current Information**
 - 1. ***Private School Students**
Trina Frazier, SELPA Administrator, reviewed the handout titled “Parentally-Placed Private School Students” that was created by Legal Counsel, Jennifer Rowe-Gonzalez. Jennifer provided a training to districts affected by parentally placed private school students. Jennifer informed districts of residence with private school students and the importance of maintaining a close watch on Annuals and Triennials and working closely with the district of location.

 - 2. **Low Incidence Funds**
Trina reported to the committee that additional Low Incidence funds will be received. \$1.1 million to \$1.3 million is estimated in funding. The Executive Committee has recommended applying these dollars to Deaf and Hard of Hearing (DHH), Visually Impaired (VI) and Orthopedic Impairment (OI) services to allow for AB 602 dollars for districts.

**indicates handout*

3. ***Presence Learning**
Trina reported to the committee that on August 19, 2020 the California Attorney General announced a \$600,000 settlement with Presence Learning for false advertising and misrepresentation of services.
4. ***Updated Cohort Guidance from CDPH**
Trina shared with the committee that the California Department of Public Health has amended the cohort guidance to allow for any combination of adults and students for no more than 16 individuals in a classroom. Jennifer advised members to cautiously approach the change as it still does not allow for cohort mixing.
5. **ADR Grants**
Trina informed members that the SELPA will be applying for an Alternative Dispute Resolution (ADR) grant. In California, there are three pots of ADR funding. This funding is in addition to the funding that is currently received and used for Facilitated IEP trainings.
6. **All 4 Youth Update**
All 4 Youth continues to receive and process referrals. Trina provided the phone number for a triage hotline created to support those affected by the Creek fire. Trish Small, Senior Director of Pupil Personnel Services, shared with the committee of an upcoming Parent Support training that is free to any parent and will be held via ZOOM. Trish reviewed with the committee a one-page resource created for Suicide Prevention and Awareness that will be available to all districts to share with staff and parents.

B. FCSS Operated Program Updates

T. Pinheiro

1. ***Class Size Capacity**
Tangee Pinheiro, Executive Director of Special Education, reported that as of September 4, 2020, enrollment numbers are as follows: 395 students with moderate to severe intellectual disabilities, 108 students for the CIRCLE and PIP Programs, 76 students for ED/TIES, and 43 students for DHH, totaling 622 students. There are 22 students enrolled in Non-Public Schools (NPS). Tangee shared with the committee that they are still in search of a space for the Adult Transition Program classroom in Selma. There is a backup plan for a classroom in Fresno, however, after having received feedback from parents and family members, it is necessary to be within their own communities.
2. ***Percentage of Students Served**
Tangee reviewed the handout “Percentage of Students Served in County-Operated Programs by district of Residence” as of September 4, 2020.
3. **Updates**
Tangee shared that within the County-Operated Programs, staff are currently conducting one hour of live instruction and in addition to that, they are receiving three hours of prerecorded video instruction, totaling four instructional hours. Tangee added that they have prepared cohort grouping and are currently organizing transportation routes.

4. **Referrals Update**

There are 54 pending referrals. Tangee informed the committee that will be working with district contacts on placing referrals that had been put on hold this Spring for placement specifically Emotionally Disturbed (ED) referrals.

C. *Funding Allocation for 2019-20 Year End Final, and Funding Allocation Update for 2020-21 Estimate 2

E. Davidson

Eddie Davidson, Student Services Fiscal Director, reviewed the handout “Funding Allocation for 2019-20 Year End Final, and Funding Allocation Update for 2020-21 Estimate 2”. Eddie explained that each column represents the funding sources for Special Education and each row represents each Local Education Agency (LEA), displaying the funding allocation for each member. Eddie shared that the state decided to increase ADA to \$625 per ADA, which is about a 12% increase.

D. Claims for 2019-20

E. Davidson

Eddie informed the committee that over 30 NPS claims were received. Based on the estimate, the claims may be fully funded if approved by the Executive Committee. The claim amount was provided to districts’ fiscal teams so that they may setup receivables for the year. Eight legal claims were received and will be submitted to the Executive Committee for review.

E. *Transportation Billback Update for 2019-20 Year End

E. Davidson

Eddie reviewed the handout titled “Transportation Billback Update for 2019-20 Year End”, explaining that the books must be closed because it is the end of the year but the invoices will not be paid or charged until negotiations with First Student are resolved. Trina updated the committee that First Student has asked to settle for \$360,000. First student failed to provide documentation of what was received from Federal and State aid, which could potentially offset some of the costs being charged. A decision with the Executive Committee needs to be made on whether SELPA will be going out for bid next year when the contract with First Student ends.

F. *SELPA 3-Year ADA History Report

E. Davidson

Eddie discussed the handout “SELPA 3-Year ADA History Report”. He explained that the report allows members to identify their trend for ADA. It also identifies charters authorized by districts and in our SELPA.

G. *SELPA Weighted Votes for 2020-21

E. Davidson

Item VI.G. was not covered.

H. *SELPA Charter School Review

E. Davidson

Eddie explained to the committee that the handout titled “SELPA Charter School Review” provides each LEA member with an overview of authorized charters and the responsibility of compliance and monitoring.

I. Federal IDEA Expenditure Report 4 for 2019-20, Due 10/15/20

E. Davidson

Eddie informed the committee that a reminder of the due date on October 15, 2020 will be sent out to districts’ fiscal team.

- J. *Federal IDEA Expenditure Report 6 Update for 2018-19** E. Davidson
Eddie explained that this report reflects claims received, and no value would mean that funds were fully expended. There is only one report left, and if final balances are not reported, dollars are forfeited.
- K. Excess Cost Calculation for 2019-20, Due 9/15/20** E. Davidson
Eddie is working with districts on the excess cost calculation for 2019-20 due on September 15, 2020. Eddie shared that he confirmed that a scanned handwritten signature is required by each LEA on the form.
- L. Maintenance-of-Effort SEMA for 2019-20 and SEMB for 2020-21, Due 9/15/20** E. Davidson
Eddie explained to the committee that districts will be informed if they are not meeting Maintenance-of-Effort (MOE).
- M. *Proposed Changes to the Funding Allocation Plan** E. Davidson
Eddie explained the changes identified in the handout titled “Proposed Changes to the Funding Allocation Plan”.
- N. SEIS/CALPADS** R. Chachere
1. **SEIS/CALPADS**
 - a) **Updates**

Romy Chachere, SELPA Compliance Officer, updated the committee that September 11, 2020 is the final day for submission for CALPADS. CALPADS Census Day is October 7, 2020.
 2. **Monitor and Compliance Reporting**
 - a) **Special Education Plan**

Romy sent out an email with a shortened version of the guidelines for the Special Education Plan, which provides links to all the data and padlet. Romy reviewed with the committee tips and resources for the Special Education Plan that is due to the SELPA November 20, 2020 and due to CDE December 15, 2020.
 - b) **Disproportionality**

Romy reported to the committee that there are five districts that are going through self-study review. Romy will be working with Principals and districts that have students in county-operated programs to ensure documents are uploaded into SEIS.
- O. Local Continuity Attendance Plan** M. Baker/R. Chachere
Romy informed the committee that any questions regarding the LCAP and collaboration with Special Education can be directed to her or Marvin Baker. The due date is September 30, 2020.
- P. Professional Development** R. Chachere
Romy shared with the committee that the professional development calendar will be shared once updates have been made. The Facilitated IEP training will be held October 19, 2020 – October 23, 2020. Romy will be requesting feedback from districts for preferred times to hold live sessions for the training.

Q. Community Advisory Committee

M. Pena

Marlene Pena of EPU, asked districts to share with families a registration link that will be provided for families to join the Community Advisory Committee. This will also provide them a chance to submit topics they would like assistance and support with. This would allow for direct communication with the parents and would provide support. Marlene shared that there has been a concern of increased independent advocates charging families for services.

VII. Hot Topics

T. Frazier

1. **How are districts using the COVID funds for students with Disabilities?**

Committee members shared that COVID funds have been used to meet technology needs for students. Funds have also been set aside to meet personal protective equipment needs and materials for practicing social distancing once students return to campus. Districts have looked into outdoor seating for students as well.

VIII. Future Agenda Items/Updates

T. Frazier

There were no future agenda items.

IX. Next Operations Committee Meeting, October 15, 2020, via Zoom

T. Frazier

X. Adjournment

T. Frazier

The meeting was adjourned at 10:34 a.m.