



Jim A. Yovino  
Superintendent

# fresno county superintendent of schools

Special Education Local Plan Area  
Trina Frazier, Chief Student Services Officer

**Executive Committee Meeting**  
**April 13, 2020**  
**2:00 p.m. ~ 3:00 p.m. ❖ via Microsoft Teams**

## Minutes

**Members Present: Region I:** Andrew Alvarado; **Region II:** Wesley Sever, Tanya Fisher; **Region III:** Russell Freitas, Orin Hirschhorn; **Region IV:** Tangee Pinheiro; **Fresno County SELPA:** Trina Frazier, Romy Chachere, Eddie Davidson, Leslie Cox, Laura Wascher

**I. Call to Order**

T. Frazier

The meeting was called to order at 2:04 p.m.

**II. Adoption of Agenda**

T. Frazier

*R. Freitas / W. Sever MSC*

**III. \*Approval of Minutes of March 2, 2020**

T. Frazier

*W. Sever / O. Hirschhorn MSC*

**IV. \*Low Incidence Equipment Application Report**

L. Cox

Leslie Cox, Principal for SELPA/Special Education, reviewed the Low Incidence Equipment Application Report for March 2020.

*R. Freitas / T. Fisher MSC*

**V. \*FCSS Operated Programs Class Size Capacity**

T. Pinheiro

Tangee Pinheiro, Executive Director of Special Education, reviewed the handout titled, "FCSS Operated Programs Class Size Capacity". Tangee shared that the numbers are still as of February 28, 2020 since attendance is currently frozen due to the COVID-19 school closures. Tangee also shared with members that the ED/TIES program will be referred to as only TIES starting with the next school year. There is a plan to rename the SD program as well.

**VI. \*Percentage of Students Served**

T. Pinheiro

Tangee shared the handout titled "Percentage of Students Served". The data in the report is also as of February 28, 2020 due to the COVID-19 school closures.

**VII. Annual Budget and Service Plans for 2020-21**

E. Davidson

Eddie Davidson, Student Services Fiscal Director, informed members that the Annual Budget and Service Plans have gone through some major changes. The single sheet that was used in the past to gather information is now multiple pages long. Going forward, a significant amount of more detailed information is being asked of Local Educational Agencies (LEAs).

**VIII. Funding Allocation Update for 2019-20 Quarter 3; and Funding Allocation for 2020-21 Estimate 1**

E. Davidson

Eddie shared with members that the funding allocations are typically available to Chief Business Officers (CBOs) by April 15. However, Eddie informed CBOs that he is waiting past this date in order to receive the 2019-20 IDEA grant awards for resources 3310 and 3315 in order to provide a more accurate allocation amount. Also, Eddie said that he is currently working on the funding allocation for

Estimate 1 and informed everyone that there is concern that there will not be a Cost of Living Adjustment (COLA) which would cause AB-602 funds to stay flat.

**IX. Transportation Billback Update for 2019-20, Quarter 3** E. Davidson

Eddie shared that the Transportation Billback Update for 2019-20, Quarter 3 will be included with the Funding Allocation for that period. The current per-rider projection is \$8,400, but costs have dropped since we are currently not utilizing any First Student transportation services to due COVID-19 school closures.

**X. \*Maintenance-of-Effort Update for 2019-20 SEMAI** E. Davidson

Eddie shared the handout titled "Maintenance-of-Effort Update for 2019-20 SEMAI". This handout shows which districts passed and which did not. Currently two districts have not passed and will receive an invoice if they do not pass at the end of the year. Eddie asked CDE if there would be any COVID-19 deduction. CDE informed him that they are currently waiting for guidance from the federal level. As there is the potential for compensatory education in the future due to the closures, this could increase our costs significantly and could affect MOE for the current and the next two fiscal years.

**XI. Federal IDEA Expenditure Report 2 for 2019-20, Due 4/30/20** E. Davidson

Eddie sent the Federal IDEA Expenditure Report 2 for 2019-20 to the district fiscal contacts. This report shows the grant award and how much districts have spent.

**XII. \*Proposed Changes to the Funding Allocation Plan: Transportation Rider Count & Parent or Private Driver Costs** E. Davidson

Eddie reviewed the proposed changes to the Funding Allocation Plan regarding the transportation rider count and parent or private driver costs. Members discussed invoicing districts separately for parent paid transportation (riders that are not on a First Student bus). Members also discussed the legal cost pool proposed changes to adjust the legal pool claim maximum to equal one case with a maximum number of three claims per year. Members were in agreement with the proposed changes. Changes will be brought to SGC members for approval.

**XIII. \*Update of One-Time Distribution of Fund Balances for 2019-20** E. Davidson

Eddie reviewed the One-Time Distribution of Fund Balances for 2019-20. There are funds that are sitting in reserves for catastrophic or emergency use. Eddie confirmed with CDE that these remaining balances are not a consideration at the state level for increased funding. Trina Frazier, SELPA Administrator, shared the concern of having enough funding in the legal pool due to the possibility of increased due process cases next year. Members expressed that they would like to leave the balance in the legal pool. Members also discussed transferring the remaining balance in the NPS/NPA fund to the legal pool due to the possible need for compensatory education next year after the COVID-19 school closures. Trina suggested lowering the NPS/NPA reserve amount instead. Eddie stated that at the last meeting, members suggested using a three-year average plus 20% to establish a threshold. Members agreed to this suggestion. Eddie will edit the language in the funding allocation plan.

**XIV. Administrative Updates** T. Frazier

Trina shared with members that CDE will not be providing guidance regarding NPS/NPA and school closures. Erik Nyberg, SELPA/Special Education Principal, is working directly with any districts who have students enrolled in an NPS/NPA. Trina also shared with members that we will be continuing to move forward with Extended School Year (ESY) recruitment amidst the school closures. There is the possibility of providing distance learning during ESY, so therefore it is likely that there will not be a need for as much staff this year. Trina informed members that IEPs do not need to be amended due to the closures. There will be very few circumstances where in-person services will need to be provided. These will be in crisis situations and will be provided by an All 4 Youth clinician if the need arises. During this time All 4 Youth is continuing to accept referrals. Trina also shared that parent consent on

IEPs can be obtained through digital signatures per CDE's recommendation. Due to potential technological barriers for some families, it is acceptable to obtain a signature via a text message or a photo.

**XV. Future Agenda Items**

T. Frazier

None.

**XVI. Upcoming Meeting Dates:**

A. Operations Committee Meeting: April 22, 2020, 8:30 a.m. - 10:00 a.m., Microsoft Teams

B. SGC Meeting: April 23, 2020, 8:30 a.m. - 9:00 a.m., *pending*

**XVII. Adjournment**

The meet was adjourned at 3:04 p.m.

*R. Freitas / T. Fisher MSC*