



Jim A. Yovino  
Superintendent

# fresno county superintendent of schools

Special Education Local Plan Area  
Trina Frazier, Chief Student Services Officer

## Executive Committee Meeting February 4, 2019

2:00 p.m. ~ 3:00 p.m. ❖ FCSS, 6<sup>th</sup> Floor Conference Room

**Members Present: Region I:** Andrew Alvarado, Christine Skinner; **Region II:** Tanya Fisher; **Region III:** Orin Hirschhorn; **Region IV:** Tangee Pinheiro; **Fresno County SELPA:** Trina Frazier, Romy Chachere, Eddie Davidson, Laura Wascher

- I. Call to Order** T. Frazier  
The meeting was called to order at 2:00 p.m.
- II. Adoption of Agenda** T. Frazier  
*MSC A. Alvarado / T. Fisher*
- III. \*Approval of Minutes of November 5, 2018** T. Frazier  
*MSC A. Alvarado / T. Fisher*
- IV. \*Low Incidence Equipment Application Report** T. Frazier  
Trina Frazier, Chief Student Services Officer, reviewed the Low Incidence Equipment Application Report for November 2018, December 2018 and January 2019. Eddie Davidson, Director of Fiscal Student Services, explained that there is roughly \$425 allocated for every student identified as low incidence. These funds have to be used at the SELPA level and do carryover.  
*MSC T. Fisher / A. Alvarado*
- V. \*FCOE Operated Programs Class Size Capacity** T. Pinheiro  
Tangee Pinheiro, Senior Director of Special Education, reviewed the handout titled “FCOE Operated Programs Class Size Capacity as of February 2, 2019”. The total enrollment number has declined due to students who graduated in December 2018. There are currently 51 pending referrals. Tangee shared with members that Transfinder software has been fully implemented for transportation routing. The Edgar software has been completely phased out. The SELPA transportation scheduler has launched a Google survey that teachers and paras can use to report when a bus is 15 minutes or more late. This allows the SELPA to recover liquidated damages.
- VI. \*Percentage of Students Served** T. Pinheiro  
Tangee reviewed the handout titled, “Percentage of Students Served as of February 2, 2019”. There are currently 630 students enrolled in county-operated programs. This report shows how much of a percentage each district makes up of the SELPA, as well as the percent of enrollment of students in county-operated programs including NPS.
- VII. Claims Update for 2017-18** E. Davidson  
Eddie shared that the claims have not been finalized as of yet. There are two for Central Unified that are still pending review due to questions about transportation fees. There are discrepancies between what the vendor is charging the district versus what is on Google Maps. The discussion was brought forth to members. Members recommended moving forward with the claims payment. A suggestion was made to eventually change the language in the master agreement to charge the shortest route for mileage. The claims were approved.  
*MSC C. Skinner / O. Hirschhorn*

\*indicates handout

- VIII. \*SELPA Annual Treasurer’s Report for 2017-18** E. Davidson  
Eddie reviewed the SELPA Annual Treasurer’s Report for 2017-18 explaining that this report is a way for the SELPA to ensure that we do not exceed our thresholds. Members agreed to the recommendations reviewed by Eddie. Recommendations will be brought to the Superintendents’ Governance Council (SGC).
- IX. \*Proposed One-Time Distribution of Fund Balances for 2018-19** E. Davidson  
Eddie reviewed the handout titled “Proposed One-Time Distribution of Fund Balances for 2018-19”. \$494, 693 is proposed to be returned to members. This figure is based off of ADA.
- X. \*Funding Update for 2018-19, Quarter 2** E. Davidson  
Eddie shared the handout titled “Funding Update for 2018-19, Quarter 2”. This is a snapshot summary of SELPA funds. It encompasses transportation billback, LCFF for students and IDEA.
- XI. \*Transportation Billback Update for 2018-19, Quarter 2** E. Davidson  
Eddie reviewed the estimated costs and what the cost per rider is on the transportation billback handout. Members were recommended to budget \$7,600 as the cost per rider. Eddie also shared that the SELPA transportation scheduler is auditing routes by following them to ensure efficiency.
- XII. Federal IDEA Expenditure Report 1 for 2018-19, Due 1/31/19** E. Davidson  
Eddie shared that the grant award has not yet been received to date. The Federal IDEA Expenditure Report 1 for 2018-19 has been processed on behalf of fiscal contacts at districts. This report encompasses expenditures from July 1, 2018 through January 31, 2019.
- XIII. Maintenance of Effort SEMAI for 2018-19, Due 3/17/19** E. Davidson  
Eddie is working with fiscal contacts at districts on the second interim report for SEMAI for 2018-19 that is due on March 17, 2019. At this point, Eddie shared that all districts are on track to meet SEMAI.
- XIV. Annual Budget & Service Plans for 2019-20** E. Davidson  
Eddie shared that the Annual Budget and Service Plans for 2019-20 have been completed on the districts’ behalf and sent to fiscal contacts. Districts will need to post this information for two weeks. This information will also be presented to SGC.
- XV. Federal IDEA Expenditure Report 5 for 2017-18, Due 2/15/19** E. Davidson  
Eddie explained that the Federal IDEA Expenditure Report 5 for 2017-18 is due on February 15, 2019. There were balances that were carried over.
- XVI. \*Proposed Changes to the Local Plan** E. Davidson  
Changes to the local plan are being proposed due to some charter schools that may reside outside of a district’s boundaries. Charter schools do not have geographical limitations, therefore there could be fiscal impacts to services provided outside of county lines. Members agreed to continue the discussion and research various solutions to this concern.
- XVII. Administrative Updates** T. Frazier
- A. Behavioral Health Partnership Update**  
Trina shared that onboarding meetings are being held with districts who are participating in year 2 of the Behavioral Health partnership. These districts will need to participate in trainings that will impact their professional development calendars for 2019-20. These onboarding meetings will give them time to plan their calendars accordingly.
- B. \*Bill Update**

Trina updated members on AB 2083 regarding Foster Youth: Trauma Informed System of Care. This bill would help to develop a coordinated, timely, and trauma-informed system-of-care approach for children and youth in foster care who have experienced severe trauma. Each county would be required to develop and implement an MOU to determine roles and responsibilities of agencies involved.

**XVIII. Future Agenda Items**

T. Frazier

None.

**XIX. Upcoming Meeting Dates:**

- A. Operations Committee Meeting: February 7, 2019, 9:00 a.m. - 10:30 a.m., Room 270
- B. SGC Meeting: March 28, 2019, 8:30 a.m. - 9:00 a.m., Room 201

**XX. Adjournment**

The meeting was adjourned at 3:00 p.m.

*MSC O. Hirschhorn / A. Alvarado*